

## **EDUCATION AND CHILDREN'S SERVICES**

### **THE CONSULTATION PROCESS**

The following schools are affected by this Proposal Document:

- Madras College
- Tayport Primary School
- Newport Primary School
- Wormit Primary School
- Balmerino Primary School
- Rathillet Primary School
- Leuchars Primary School
- Guardbridge Primary School
- Strathkinness Primary School
- Kingsbarns Primary School
- Dunino Primary School
- Greyfriars Primary School
- Canongate Primary School
- Lawhead Primary School
- Largoward Primary School
- New Gilston Primary School

This document has primarily been issued by Fife Council for Proposal in terms of the Education (Publications and Consultation etc) (Scotland) Regulation 1981 and Amendment Regulation 1987, 1988, 1989 and 2007 and the Schools (Consultation) (Scotland) Act 2010.

### **DISTRIBUTION**

A copy of this document is available on the Fife Council web-site:

HYPERLINK <http://www.fife.gov.uk/haveyoursay>

A copy of this document will be provided to:

- The Parent Council of the affected schools
- The parents of the pupils at the affected schools
- The pupils at the affected schools
- School staff at the affected schools
- The trade unions representatives of the above staff
- The Community Councils
- Relevant users of the affected schools
- Community Associations
- MSPs for the area
- The Constituency MP
- Chief Inspector, Fife Constabulary
- Chief Executive, NHS Fife
- Area Commander, Fife Fire and Rescue

A copy of this document is also available from:

- Council Office, County Buildings, Cupar
- Local Office, St Andrews
- Fife House, Glenrothes
- Education Services, Rothesay House, Glenrothes
- The schools affected by the proposal

## **SUMMARY OF PROCESS FOR THIS PROPOSAL DOCUMENT**

### 1. Consideration by the Education and Children's Services Committee

This Proposal Document has been issued as a result of a decision by the Education and Children's Services Committee. The task now is to seek views on the proposals in this paper.

### 2. Proposal Document issued to consultees and published on Council Web-site

A copy of this document will be issued free of charge to the consultees listed on the preceding page, and it will also be published on the Council web-site: HYPERLINK <http://www.fife.gov.uk/haveyoursay> once on the site please click on the consultation in the diary.

### 3. Publication of advertisement in local newspapers

An advertisement will be placed in the relevant local newspapers. In addition, there may be announcements related to the Proposal process on local radio.

### 4. Length of Consultation period

An advertisement will be placed in local newspapers on **week commencing 28<sup>th</sup> November 2011**. The consultation will thereafter run until close of business on **10<sup>th</sup> February 2012**, which exceeds the minimum consultation period of 30 school days.

### 5. Public meeting/information sessions

Public meetings/Information sessions will be held where there will be opportunities to:

- hear more about the proposal
- ask questions about the proposal
- have your views recorded so that they can be taken into account as part of the proposal process.

### 6. Involvement of HMIE

A copy of the proposal will be sent to HMIE by Fife Council. HMIE will also receive a copy of any relevant written representations that are received by the Council from any person during the consultation period or, if HMIE agree, a summary of them. HMIE will further receive a summary of any oral representation made to the Council at the public meetings/information sessions and, as available (and so far as otherwise practicable), a copy of any other relevant documentation. HMIE will then prepare and submit a report on the educational aspects of the proposal within a 3 week period (unless the authority and HMIE agree a longer period) after the Council has sent them all representations and documents mentioned above. However, for the avoidance of

doubt, the 3 week period will not start until after the consultation ends. HMIE may make such reasonable enquiries of such people at the school as they consider appropriate and may make such reasonable enquiries of such other people as they consider appropriate.

#### 7. Preparation of Consultation Report

The council will review the proposal having regard to the HMIE Report, written representations that it has received. In addition, oral representations made at the public meetings/information sessions will form part of that review. It will then prepare a Consultation Report. The report will include a record of the total number of written representations made during the consultation period, a summary of the written representations, a summary of the oral representations made at the public meeting. The Authority's response to the HMIE Report as well as any written or oral representations it has received, together with a copy of the HMIE Report and any other relevant information, including details of any alleged inaccuracies and how these have been handled. The Report will also contain a statement explaining how it complied with the requirement to review the proposal in light of the HMIE Report and representations (both written and oral) that it received. The Consultation Report will be published and available for further consideration for a period of 3 weeks.

#### 8. Decision

This report together with any other relevant documentation will be considered by Fife Council's Education and Children's Services Committee, who will come to a decision. This decision is then subject to the Scottish Government's call-in procedure.

#### 9. Scottish Ministers Call-in

Fife Council will require to notify the Scottish Ministers of the decision and provide them with a copy of the Proposal Document and Consultation Report. The Scottish Ministers have a 6 week period from the date of that final decision to decide if they will call-in the proposal. Within the first 3 weeks of that 6 week period, the Scottish Ministers will take account of any relevant representations made to them by a person. Until the outcome of the 6 week call-in process has been notified to the council, they will not proceed to implement the proposal approved at stage 8 above. If the Scottish Ministers call-in the proposal they may refuse to consent to the proposal or grant their consent to the proposal subject to conditions or unconditionally. Until the outcome of the call-in has been notified to the Council, they are unable to proceed to implement the proposal.

#### Note on Corrections

If any inaccuracy or omission is discovered in this Proposal Document either by the Council or any person, the Council will determine if relevant information has been omitted or, there has been an inaccuracy. It will then take appropriate action which may include the issue of a correction or the reissuing of the Proposal Paper or the revision of the timescale for the consultation period if appropriate. In that event, relevant consultees and HMIE will be advised.

## **FIFE COUNCIL – EDUCATION SERVICE**

### **THE CONSULTATION PROPOSAL**

#### **Proposal to provide a single site school for Madras College on the site at Kilrymont, St Andrews, by remodelling the existing listed building and providing newly built accommodation and facilities**

##### **1. Background**

Madras College serves an area of some 180 square miles in North East Fife, providing secondary education and community use. The most immediate driver for the construction of a new, single site school for Madras College is that the accommodation is split over two separate sites, 1.5 miles apart. They are inflexible in configuration and the South Street complex is not amenable to renovation to current standards. Neither is the school 'fit for current purpose' in terms of teaching and learning accommodation or ICT capability.

In the HMIE report of May 2006, the accommodation is described as “the quality of furnishings, toilets and security arrangements provided a poor and deteriorating environment for learning and required major upgrading.”

The project team reviewed all viable options for Madras College, and identified the advantages and disadvantages.

Fife Council's Education and Children's Services Committee decided that the Kilrymont site be adopted as the preferred location for development of a single site Madras College. They also concluded that no other sites were suitable for the new school.

##### **2. Proposal**

It is proposed to provide a single site establishment which will meet the educational needs for the 21<sup>st</sup> century. The scope of the new school will include the full educational provision currently provided in both campuses including the Department of Additional Support presently housed in Kilrymont Campus.

The school will comprise all of the essential indoor facilities associated with a new secondary school such as dining facilities and social areas. Dedicated indoor sports areas will be provided for school and community use. The school will have its own outdoor sports facilities, including an all weather pitch, immediately adjacent and will have the advantage of retaining the swimming pool which is currently located on site.

The school will be designed by an external design team. Due to the extended discussions on the site for the new school and taking into consideration the optimum time for the school to relocate to the new site the anticipated delivery date is summer 2015

### **3. Educational Benefits**

The new school will bring the 2 campuses together onto a single site and provide modern, fit for purpose accommodation and facilities to meet the educational needs of all pupils for the 21<sup>st</sup> century.

The pupils who will benefit will be the current S1 and S2 pupils of Madras College and all pupils in our associated primary schools. They will all benefit from modern, purpose-built accommodation and furnishings in a barrier-free building.

Curriculum for Excellence encourages cross-curricular working and the new school will be designed to give flexibility in the delivery of the curriculum.

Classrooms will be light and airy with full IT capability. Labs will be modern and a mix of accommodation in science will provide spaces to balance practical and theoretical work with a dedicated area for biotechnology.

Sports accommodation will consist of a four court games hall, gymnasium, multi-activity area and an all weather outdoor pitch. We will retain all our sports pitches at Station Park for non-curricular competitive sport and training.

The Department of Additional Support, currently housed at our Kilrymont Campus will be fully integrated into the new school, providing scope for pupils to be integrated in mainstream classes at all levels, or supported in purpose-built accommodation as appropriate.

An assembly hall capable of seating an audience of 500 is part of the design brief. This will allow full assemblies for each of our three school houses, as well as providing an excellent venue for productions, either school or community based.

We are continuing our discussions with the University of St Andrews over educational linkages and with Elmwood College over vocational opportunities, with a view to incorporating mutually beneficial opportunities within the remodelled school.

Bringing the school together onto a single site will improve the relationship across age groups, allowing senior pupils to have a positive influence on younger years by providing role models, currently difficult to provide due to our split site.

Madras College is a community use school with a substantial and varied programme every evening and weekend. The facilities in the new provision are being designed with this in mind and we will ensure that provision is available to meet our full current and future community demands. As a result, community users of Madras College will enjoy all the benefits of modern, purpose built facilities.

### **4. Transport**

Currently in excess of 60% of the school population arrives at school by bus. These 18 buses have to be routed through the centre of St Andrews and along relatively narrow roads around the Kilrymont campus. The design of facilities for transport management will seek to minimize impact on local road users during the short periods in the day where buses are required for school pupils. In addition a new off road bus bay will significantly reduce congestion around the school at peak times.

Safe routes for cycling and walking to the school through St Andrews will be

considered and developed as part of the planning process.

## **5. Transitional Arrangements**

The transition period for Madras College will be made with the least disruption possible for pupils and staff. Preliminary work has been undertaken, the result of which indicates that the entire school population can be accommodated at South Street. Further work is underway to plan the location of temporary accommodation and other facilities to meet pupil and staff needs.

Separate transitional arrangements for community use are also being progressed. This is likely to include the use of local schools and other establishments, in addition to the South Street campus.

## **6. Consultation**

The consultation period will run from December 2011 until February 2012. Notices will be placed in local newspapers, primary schools, nursery schools, libraries and local council offices. In addition Madras College, cluster primary and nursery schools will publicise the consultation process in newsletters. Information will be displayed in each establishment and the use of e-mail to parents will be used where it exists. This paper will be made available at Education Headquarters and on its website. The paper will be made available to any person requesting a copy, and reasonable steps will be taken to amend the format to make it accessible to all.

The following public meetings/information sessions have been arranged:

Wednesday 7 December 2011 - 2.00pm – 8.00pm - Blyth Hall, Newport  
Thursday 8 December 2011 - 2.00pm – 8.00pm - St Andrews Town Hall.  
Thursday 12 January 2012 – 4.00pm – 8.00pm – Kilrymont building, St Andrews.

### Options

There are two options to be considered:

- i) Supporting the proposal to provide a single site school for Madras College on the site at Kilrymont, St Andrews, by remodelling the existing listed building and providing newly built accommodation and facilities.
- ii) Not supporting the proposal to provide a single site school for Madras College on the site at Kilrymont, St Andrews, by remodelling the existing listed building and providing newly built accommodation and facilities.

You are invited to respond to this consultation. Visit our website [www.fifedirect.org.uk/haveyoursay](http://www.fifedirect.org.uk/haveyoursay), (once on the site please click the consultation in the diary). Alternatively, you can complete the proforma attached and return it by Friday 10 February 2012 to the East & Levenmouth Area Education Office, Rothesay House, Rothesay Place, Glenrothes, KY7 5PQ.