

# Monthly Agenda – April 2010

There will be a meeting of the community council at 7pm Monday 5<sup>th</sup> April in the Burgh Chambers of the Town Hall, Queen's Gardens. There will be a short break at about 8pm during which the 200 Club draw will be made. The meeting is audio-recorded to assist the secretary in producing the minutes.

*(Copies of Agendas and Minutes of the Community Council are held at Fife Council's Local Office, St Mary's Place and the Town Library, Church Square. Those from late 1997 on are on line at <http://www.standrewscc.net/>)*

## 1. Apologies

## 2. Minutes of March 2010

Read for accuracy in matters of substance – harangue the secretary for minor errors (spelling etc) outwith the meeting.

## 3. Presentations

## 4. Fife Councillors

### 4.1. Frances Melville

### 4.2. Bill Sangster

### 4.3. Robin Waterston

### 4.4. Dorothea Morrison

## 5. Planning Committee

### 5.1. Planning Committee Reports – Appendix D

## 6. Matters Arising from Previous Meetings

### 6.1. Trust Reorganisation – update – Appendix B

### 6.2. Climate Challenge Fund update

### 6.3. Arms Report - update

### 6.4. Any Other Matters Arising

## 7. From Committees

### 7.1. Recreation

### 7.2. General Purposes

Report to be presented at meeting – see also web site.

### 7.3. 200 Club

### 7.4. Health, Education & Welfare Committee

## 8. New Business

### 8.1. Headon Meeting

### 8.2. TAYPlan MAIN ISSUES REPORT

Community Council and Elected Members Briefing Events – Dundee Tuesday 13<sup>th</sup> April @ Enterprise House, Greenmarket, Dundee DD14QB. (TAYplan's Office) 6.30 – 8.00pm

### 8.3. Fundraising Proposal

Fund raising proposal by Mr Murphy – to be detailed at the meeting. Initially discussed at the GP Meeting.

## 9. Reports from Office Bearers

### 9.1. Chair

### 9.2. Treasurer – Appendix C

### 9.3. Secretary

#### 9.3.1. Correspondence – Appendix A.

## 10. Any Other Competent Business

*Please notify Chair of AOCB items before the start of the meeting or at the break. Hint: Given that the end of the meeting is often taken in something of a rush, unless items are urgent it might be better to submit them for next meeting's New Business.*

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### Appendix A Correspondence

23/03/10	William Welsh, Fife Council	Minutes of Community Council Support Working Group – has been forwarded to members.
24/03/10	Joe Headon	Letter from Mr Headon to discuss possible suitable dates for a presentation by his company to the Community Council on the proposals for St Andrews West
26/03/10	Pamela Ewan, TAYPLAN – Strategic Development Planning Authority Manager	Letter – TAYPlan Main Issues Report: Options for Scotland's SusTAYnable Region (2012-2032) and Environmental Report – various documents enclosed and given to Planning Committee
25/02/10	Dave Wardrope – Planner, Fife Council	Planning Consultations – Letter listing various consultations that Fife Council Development Services will be carrying out this spring – letter available from secretary – dates for consultations awaited.
19/03/10	William Welsh, Committee Administrator, Fife Council, Performance and Organisational Support	Letter re Annual Grant Arrangements 2010-2011
March 2010	The Crown Estate	Magazine – Scotland Bulletin Winter 2010
22/03/10	Fife Council Performance and Organisational Support	Letter re application to St Andrews Common Good Fund Application from NEF Scouts

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### Appendix B Trust Reorganisation Report - Provisional

St Andrews CC response to the consultation about the proposed reorganisation of various trusts funds administered by Fife Council.

You asked us to consider three questions:

1. Do you think we have the proposals for the trusts affecting your area about right?

We think the proposed reorganisation is poorly thought out and we believe that the trusts should be transferred to the Community Council for administration. As the First Minister stated in 2009, "Community Councils are the best route to democratic engagement at community level" and the Scottish Government has stated that it wants to empower Community Councils and the best way to achieve this is by giving them more responsibility. Nearly all of these trusts were given to the Burgh Council; therefore the Community Council would be a more appropriate body to be trustees than Fife Council.

2. Where there is information about the trusts, do you agree this is your understanding of what the trusts are for, or do you have any different information?

We do not have any extra information about the thirteen trusts listed for the St Andrews area.

3. In some instances, there are trusts, which could be either reorganised into a settlement trust, or left as they are. What would be your preference?

We have thirteen trusts in the St Andrews area and our comments about them are as follows:

1. Waugh Bequest Benefit of "Modest Poor" We believe this trust should be transferred to the

- Community Council to administer as per the Deed of Trust.
2. St Andrews Parish Mortification – Relief of the poor. We believe this trust should be transferred to the Community Council to administer as per the Deed of Trust.
  3. St Andrews War Memorial – Upkeep of war memorial. We believe that this trust should be left as it is, as money is being raised to repair the war memorial and this fund could be used for its primary role.
  4. Buist Bequest – Improvements or necessary repairs in St Andrews. We believe this trust should be transferred to the Community Council to administer as per the Deed of Trust. Currently, the Community Council is looking at ways to finance the repair of the Martyrs' Monument on the Bruce Embankment and this trust could be used to provide some of that finance.
  5. Bell Fund / Templars Fund – Moral and religious improvement of St Andrews. We believe that this trust should be left as it is. The trust works well and every year surplus funds are remitted to Madras College for the benefit of the school's pupils, just as Dr Bell intended.
  6. Stuart Bursary – Benefit of St Andrews University. We believe this trust should be transferred to the University of St Andrews.
  7. Cantley Memorial Clock – Maintenance of clock at Eden Course Pavilion. We believe this trust should be transferred to the Community Council to administer.
  8. St Andrews Old Folk's Treat - We believe this trust should be transferred to the Community Council to administer. Over the last twenty years, several members of the Community Council have raised money for and organised an Old Folk's Treat, which is held in January of each year. This fund would be used exactly as it was intended.
  9. St Andrews Alms House Trust – relief of poor until measures taken to erect a poorhouse or fit up a house for that purpose. We believe this trust should be transferred to the Community Council to administer as per the Deed of Trust.
  10. St Andrews Harbour Clock. We believe this trust should be transferred to the Community Council to administer as per the Deed of Trust. There is a harbour clock, which is in a very poor state, and Fife Council has failed to use this trust for its primary purpose; this demonstrates once again why trusts should be returned to the direct inheritors of the former Burgh Councils.
  11. Donald & Margaret Ross Bequest – On transfer to Royal Burgh, to be “for behoof of their Common Good Fund”. We believe this trust should be transferred to the Community Council to administer as per the Deed of Trust.
  12. Hay Fleming Library – Upkeep of library. This collection is now being looked after by the University of St. Andrews, therefore this trust should be transferred to them to administer as per the Deed of Trust.
  13. St Andrews Harbour Trust. We agree that this trust should be wound up, as there is no money in the fund.

We believe that the proposed reorganisation of various trusts into a settlement trust will lose the connection with the original purposes of these trusts as intended by the donors. Nearly all of these trusts were given to the Burgh Council; hence the Community Council is a more appropriate body to be trustees rather than Fife Council.

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## **Appendix C: Treasurer's Report**

Total funds are broken down into the following Sub-Accounts:

ADMIN	£226.90p
<i>Expenditure: Rent, Auditor, Adverts, Laptop, Website, Stationary, and Printing.</i>	
<i>Income: Fife Council Grant</i>	
BANDSTAND	£ 495.15p
<i>Expenditure: Bandstand Concerts only</i>	
DONATIONS	£ 153.69p
<i>Expenditure: Donations/CC Grants</i>	
<i>Income: Coat of Arms royalties, Bank Interest from BOS, Donations</i>	

EX-TRUST	£2896.73p
MILLENNIUM	£ 0.00p
RECREATION	£ 185.19p
<i>Expenditure: Floral, St Andrews Week, Receptions, Prizes</i>	
<i>Income: Annual allocation from Fife Council Grant</i>	
RESERVE CAPITAL	£ 0.00p
<i>Expenditure: Interest put into Donations fund.</i>	
<i>Extra-ordinary items such as legal fees and larger grants</i>	
<i>To more ambitious projects within St Andrews are also paid from this account.</i>	
<i>Income: Interest, donations</i>	
Total Funds Available @ 22 <sup>nd</sup> Feb:	£3,957.66p
Less Ex-Trust Fund	£2,896.73p
Less un-presented cheques	<u>£ 168.90p</u>
<b>Total Usable Funds Available @ 31<sup>st</sup> Mar:</b>	<b><u>£ 892.03p</u></b>

Financial Transactions since last meeting:

Ser.	Date	Description Of Transaction	Cheque	From / To Sub-Account	Income (£)	Expenditure (£)
1.	22 Feb	Art & Photo Exhibition Prize Winner	11137	Recreation		25.00p
2.	23 Feb	Art & Photo Exhibition Prize Winner	11136	Recreation		25.00p
3.	25 Feb	Fife Council - Chamber Hire (Jan)	11143	Admin		38.90p
4.	26 Feb	Interest		Donations	0.33p	
5.	2 Mar	St. Andrews In Focus	11142	Admin		130.00p
6.	2 Mar	M. Denyer – Stationery	11144	Admin		8.48p
7.	4 Mar	Art & Photo Exhibition Prize Winner	11138	Recreation		25.00p
8.	15 Mar	Art & Photo Exhibition Prize Winner	11135	Recreation		25.00p
9.	15 Mar	K. L. Roberts - Art & Photo Exhib. Expenses	11139	Recreation		23.89p
		<b>Total Income / Expenditure for Period</b>			<b>£0.33p</b>	<b>£301.27p</b>

Un-presented Cheques:

Ser.	Date	Description Of Transaction	Cheque	From / To Sub-Account	Income (£)	Expenditure (£)
1.	20 Mar	St. Andrews In Focus	11145	Admin		130.00p
2.	24 Mar	Fife Council - Chamber Hire (Feb)	11146	Admin		38.90p
		<b>Total Income / Expenditure for Period</b>				<b>£168.90p</b>

#### Appendix D: Planning Committee Minutes

Date of Meeting Monday March 8th 2010: - Venue: Room 306 Madras/Kilrymont

Apologies: Mr D Finlay, Mr H Paul, Mrs I Corbin

Present; Mrs M Denyer, Mr K Roberts, Mr A Primmer, Dr I Goudie, Mrs J Harding

\*Due to the lack of access to Fife Direct's Planning Online, all these applications were held over for decision making until the meeting on March 22nd 2010

Mr K Roberts was voted in as the new Co Convenor.

Following a communication from Mrs Kate Hughes regards the availability of the Local Office; the venue for forthcoming meetings was established as Madras/Kilrymont since it can accommodate the committee with online facilities. Alternative arrangements will be made for the holiday dates. Costs are to be invoiced and submitted by Mr A Herd, to the Treasurer.

Mrs M Denyer reported on the recent site visit to St Rule's Boatyard.

Applications Week  
Ending February 21st 2010 (4)

Ref No.	Address	Plans	Discussion & Action
10/00101/FULL	School of Chemistry Purdie Building North Haugh St Andrews	Erection of waste store	No Comment
10/00239/FULL	Easter Edenhill Kennedy Gardens St Andrews	Conservatory extension to rear of dwellinghouse	No Comment
10/00270/FULL	13 Doocot Road St Andrews	Extension to dwellinghouse	No Comment
10/00088/FULL	Old Course Hotel Old Station Road St Andrews	Alterations to façade & stair towers to facilitate roof –top deck	No Comment
Applications Week Ending February 28th 2010 (4)			
10/00367/FULL	72 Hepburn Gardens St Andrews	Proposed dining room window & dormer extension Plans requested 3/3/10 *Advised to view online by Mr C Dow	No Comment
09/03051/FULL	5 Pilmour Place St Andrews	Erection of 2 storey extension to rear of guest house Plans requested 2/3/10 NOT RECEIVED	Objection submitted online by Mr K Roberts on behalf of the planning committee 22/3/10
09/03052/LBC	5 Pilmour Place St Andrews	Listed building consent for erection of 2 storey extension to rear of guest house Plans requested 2/3/10 NOT RECEIVED	As above
10/00369/LBC	The West Port Hotel 170 South Street St Andrews	Listed building consent for erection of fences, gates & retractable fire escape ladder Plans requested 3/3/10 NOT RECEIVED	No Comment

Appendix F: Planning Committee MINUTES

Date of Meeting Monday March 22nd March 2010: -Venue: Room 306 Madras/ Kilrymont

Apologies: Mr D Finlay, Mr H Paul, Mrs I Corbin

Present: Mrs M Denyer, Mr K Roberts, Mr A Primmer, Mrs J Harding, Mr P Marks, Dr I Goudie

Discussion of applications deferred from the previous meeting on March 8th 2010

Brief discussion re Parking Plan submission on behalf of the CC

Local Plan Consultation to be held on 14th April at 6pm in Local Office  
with representatives of the Planning Committee

Reply to be submitted in response to a letter from Mr Joe Headon

Public Information Notices: Reply to Miss P Uprichard  
Legislative changes proposed, are now, not to proceed.

Applications Week  
Ending March 7th 2010 (6)

Ref No.	Address	Plans	Discussion & Action
10/00077/FULL	3 St Leonards Road St Andrews	Demolition of existing garage & erection of a two storey dwelling house with integral garage within original footprint (granny	Objection submitted online by Mr K Roberts on behalf of the planning committee

		flat) Plans requested 3/3/10 NOT RECEIVED	22/3/10
09/02993/FULL	19 Sandyhill Crescent St Andrews	Change of use from dwelling house to HMO (4 persons)	No Comment
10/00235/FULL	The Royal & Ancient Golf Club The Links St Andrews	Installation of 3 external data cabinets	No Comment
10/00368/FULL	The West Port Hotel 170 South Street St Andrews	Erection of fences, gates & retractable fire escape ladder Plans requested 3/3/10 Re Requested 9/3/10 NOT RECEIVED	No Comment
10/00332/FULL	Grange House Grange Road St Andrews	Amend/alter approved hotel extensions (substitute 3 fractional ownership units/pool/ spa/ ancillary leisure facilities etc to form 58 bedrooms) and amend associated car parking and landscaping (Amendment to 08/01773/FULL) Plans requested 8/3/10 NOT RECEIVED	Objection to be submitted by Mr K Roberts on behalf of the planning committee
10/00426/FULL	2 Kilrymont Road St Andrews	Erection of 2 storey dwelling house with loft conversion Plans requested 9/3/10 PLANS RECEIVED 19/3/10	Objection submitted online by Mr K Roberts on behalf of the planning committee 22/3/10
Applications Week Ending March 14th 2010 (5)			
09/02268/FULL	6A Playfair Terrace St Andrews	Extension to dwelling house to form ancillary accommodation Plans requested 2/3/10 NOT RECEIVED	No Comment
09/02376/LBC	6A Playfair Terrace St Andrews	Listed building consent for the above extension to dwelling house to form ancillary accommodation Plans requested 3/3/10 NOT RECEIVED	No Comment
10/00195/FULL	Barnetts of St Andrews 66 Largo Road St Andrews	Installation of vehicle access doors	No Comment
10/00306/FULL	3 Shorehead St Andrews	External alterations to dwellinghouse including, replacement windows, installation of roof lights, formation of dormer, replacement of garage door, installation of folding window screen & formation of balcony Plans requested PLANS RECEIVED 10/3/10 Hand delivered by Mr C Dow	No Comment
10/00443/FULL	15 Woodburn Terrace St Andrews	Two storey extension to dwelling house	No Comment

