

# Monthly Agenda – September 2009

There will be a meeting of the community council at 7pm Monday 7<sup>th</sup> September in the Burgh Chambers of the Town Hall, Queen's Gardens. There will be a short break at about 8pm during which the 200 Club draw will be made. The meeting is audio-recorded to assist the secretary in producing the minutes.

*(Copies of Agendas and Minutes of the Community Council are held at Fife Council's Local Office, St Mary's Place and the Town Library, Church Square. Those from late 1997 on are on line at <http://www.standrewscc.net/>)*

## 1. Apologies

## 2. Minutes of July 2009

Read for accuracy in matters of substance – harangue the secretary for minor errors (spelling etc) outwith the meeting.

## 3. Presentations

### 4.

#### 4.1. Frances Melville

#### 4.2. Bill Sangster

#### 4.3. Robin Waterston

#### 4.4. Dorothea Morrison

## 5. Planning Committee

### 5.1. Planning Committee Reports – see Appendix B & C & D

## 6. Matters Arising from Previous Meetings

### 6.1. Coat of Arms - update

### 6.2. Climate Challenge Fund Application - update

### 6.3. St Andrews Partnership - update

### 6.4. Reports from Representatives

### 6.5. Any Other Matters Arising

## 7. From Committees

### 7.1. Recreation

### 7.2. General Purposes

### 7.3. 200 Club

### 7.4. Health, Education & Welfare Committee

## 8. New Business

### 8.1. HMO National Petition

### 8.2. Community Council Website

### 8.3. Celebrating Fife 2010

For information - check out the web for more information – [www.fifedirect.org.uk/culture](http://www.fifedirect.org.uk/culture) or phone 01592 583583 for a form to get an Ideas form. Email: [celebrating.2010@fife.gov.uk](mailto:celebrating.2010@fife.gov.uk). The secretary has a hard copy of the letter for those who wish to see more details.

#### 8.4. Community Council Seminar - Saturday 7th November, 2009

For information only.

#### 8.5. TAYplan Consultation

See Appendix

### 9. Reports from Office Bearers

#### 9.1. Chair

#### 9.2. Treasurer

See report in Appendix E.

#### 9.3. Secretary

##### 9.3.1. Correspondence – Appendix A.

### 10. Any Other Competent Business

*Please notify Chair of AOCB items before the start of the meeting or at the break. Hint: Given that the end of the meeting is often taken in something of a rush, unless items are urgent it might be better to submit them for next meeting's New Business.*

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#### Appendix A Correspondence

08/07/09	Crown Estate Scotland	Scotland Report 2009-09-03
July 2009	Fife Council	Celebrating Fife 2010 – see agenda
13/08/09	Fife Council Development Services – Bill Lindsay	Email about the new Planning System and advance news of a seminar on the subject.
31/07/09	Fife Council Development Services	Fife Council Planning Update August 2009 – newsletter sent electronically re planning system changes and roles of CCs etc.
31/07/09	Fife Council Development Services	Electronic newsletter – Fife Development Plan Update
24/07/09	ASCC	Scottish ambulance Service Consultation
20/07/09	Laura Johnstone – St Andrews University	Letter requesting
13/07/09	Linda Purdie – Fife Council Democratic services	Community Council Seminar - Saturday 7th November, 2009 – inc questionnaire
06/07/09	ASCC Nicola Welsh National Development Officer	Newsletter available electronically as well as hard copy and request for articles for next issue.
09/07/09	Ian Matheson, Chief Legal Officer, Fife Council	Re: Change of recipient of Licensing Applications in St Andrews (Out of Office) Thursday, 9 July, 2009 10:55 PM
10/07/09	MacDonald Estates Ltd – Neil Galloway	St Andrews and East Fife Local Plan – email about possible meeting re possible development of Mount Melville Landholdings in Craigtoun Road area.
20/07/09	Aileen Lamb	St Andrews Partnership Steering Group - 1st Meeting 28th July.
20/07/09	Laura Johnstone - MEDSIN	Email re Farmers Market type event in February 28 <sup>th</sup> 2010 in St Andrews organized by a student group MEDSIN which deals with humanitarian and health issues. This event is part of a Healthy Planet Campaign
27/08/09	Sheena Kenny, Fife Council Funding and Monitoring Team	Funding Roadshow - 2 Sept at Rothes Halls – forwarded to CC for info.
13/07/09	Linda Purdie, Team leader Democratic Services – Fife	The second National Planning Framework (NPF2) was published on June 25 2009 and is a

	Council	key part of the modernised Planning System in Scotland, guiding long term development to 2030. Please raise the publication of this document with your Community Council.
06/08/09	TAYplan – Pamela Ewen	Letter about initial consultation of awareness raising in relation to this new planning organisation which covers North East Fife, angus, Dundee and Perth & Kinross.
21/08/09	St Andrews Partnership	Letter about the creation of this body and a consultative draft report. The Community Council has been invited to have a permanent seat on the Partnership Board

**Appendix B:** Planning Applications – Date of Meeting : Monday 13<sup>th</sup> July 2009

Applications Week - Ending June 26th 2009 (6)

Ref No.	Address	Plans	Action
09/01100/EFULL	St Rules Boatyard St Andrews	Erection of 3 town houses ( amendment to previous application 07/00201/EFULL).	Plans requested in advance of meeting Requested 07/07/2009 NOT Received
09/01257/EFULL	177–179 South Street St Andrews	Alterations & extension to restaurant	Plans requested in advance of meeting Requested 07/07/2009 NOT Received
09/01334/EFULL	148 South Street St Andrews	LBC consent for installation of replacement windows (dormer)	Plans requested in advance of meeting Requested 07/07/2009 NOT Received
09/01346/ELBC	14 South Castle Street St Andrews	LBC consent for installation of replacement windows	Plans requested in advance of meeting 07/07/2009 NOT Received
09/01126/EFULL	29 Hepburn Gardens St Andrews	Extension to pavilion changing rooms	Plans requested in advance of meeting Requested 07/07/2009 NOT Received
09/01375/EFULL	30 Allan Robertson Drive St Andrews	Conservatory extension to rear of dwelling house	No Comment
Applications Week Ending July 3rd 2009 (2)			
09/01206/EFULL	0 Butts Wynd St Andrews	Alteration & extension of squash courts to form office accommodation & plant room	Plans requested in advance of meeting Requested 07/07/2009 NOT Received
09/01315/EFULL	School of Chemistry Purdie Building North Haugh St Andrews	Extension to university building to provide laboratory research building	Plans requested in advance of meeting Requested 07/07/2009
09/00989/EFULL	Cairnsmill Caravan Park St Andrews		Not received
09/01058/EFULL	6 Greyfriars Garden St Andrews		Not received
09/01218/EFULL	0 The Scores St Andrews		Not received
09/01285/EFULL	125 North Street St Andrews		Not received
09/00902/EADV	125 Market Street St Andrews		Not received

09/00903/EFULL	125 Market Street St Andrews		Not received
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**Appendix C:** Planning Applications – Date of Meeting : Monday August 10th 2009

Applications Week - Ending July 26th 2009 (8)

Ref No.	Address	Plans	Action
09/01480/EFULL	Old Castle Tavern S Castle Street St Andrews	Internal & external alterations & change of use of public house & flat into single flatted property & HMO ( 5 person) & HMO ( 4 person)	OBJECTION Letter to be submitted on behalf of the committee by Mrs M Denyer
09/01481/ELBC	Old Castle Tavern S Castle Street St Andrews	As Above  Plans requested in advance of meeting 27/07/2009 RECEIVED 31/07/2009	As Above
09/01401/EFULL	34 The Scores St Andrews	Retrospective formation of opening in boundary wall & installation of gate	No Comment
09/01483/EFULL	62 Main Street Strathkinness	Erection of conservatory	No Comment
09/01357/EFULL	9 Crail's Lane St Andrews	Variation of condition X to install additional Victorian style wall mounted lantern	No Comment
09/01358/ELBC	9 Crail's Lane St Andrews	As Above	As Above
09/01377/ELBC	9 City Road St Andrews	LBC consent for internal alterations & installation of new windows	No Comment
09/01379/EFULL	9 City Road St Andrews	Change of use of former public convenience to form dwelling house Plans requested in advance of meeting 27/07/2009 RECEIVED 31/07/2009	As Above
Applications Week ending 2nd August 2009 (6)			
09/01355/EARM	2 Kilrymont Road St Andrews	Reserved matters application for 2 storey dwelling house with loft conversion Plans requested in advance of meeting 05/08/2009 NOT RECEIVED	Pending Decision at next meeting
09/01463/EFULL	Brownhills Farm St Andrews	Extension to agricultural shed & variation of condition of 03/02747/EFULL (amend use restriction period)	No Comment
09/01476/ELBC	Castlegate 32 East Scores St Andrews	LBC consent for internal alterations and removal of rooflights & installation of	No Comment

		conservation style rooflight	
09/01602/EFULL	0 Doubledykes Road St Andrews	Replacement of lighting columns & cabling	No Comment
09/01474/EFULL	39 Lade Braes St Andrews	Erection of garden cabin & alterations to garden ground	No Comment
09/01637/EFULL	27 Irvine Crescent St Andrews	Extension to dwelling house	No Comment
Regards previous requested plans – see below Requested 05/07/2009			
09/01100/EFULL	St Rules Boatyard St Andrews	Plans Requested AGAIN 05/08/2009 NOT RECEIVED	Pending Decision at next meeting
09/01257/EFULL	177-179 South Street St Andrews	Plans Requested AGAIN 05/08/2009 NOT RECEIVED	Pending Decision at next meeting
09/01259/ELBC	177-179 South Street St Andrews	AS ABOVE	As Above
09/01219/EFULL	Ledaig Kennedy Gardens St Andrews	Plans Requested 05/08/2009 NOT RECEIVED	OBJECTION pending Letter to be submitted re an appeal against refusal of outline planning permission Ref No. 08/03303/EOPP on behalf of the committee by Miss P Uprichard
09/01355/EARM	2 Kilrymont Road St Andrews	Plans Requested 05/08/2009 NOT RECEIVED	Pending Decision at next meeting

Appendix D: Planning Applications – Date of Meeting : Monday August 31st 2009

Applications Week - Ending August 9th 2009 (3)

Ref No.	Address	Plans	Action
09/01747/ELBC	23c Church Street St Andrews	LBC consent for internal alterations	Request Plans
09/01737/EFULL	13 Hamilton Avenue St Andrews	Change of use of amenity land to private garden ground	Request Plans
09/01608/EFULL	6 Fleming Place St Andrews	Extension to garage Plans requested in advance of meeting 25/08/2009 RECEIVED 27/08/2009	OBJECTION to be submitted
Applications Week Ending August 16th 2009 (9)			
09/01314/EFULL	68 Younger Gardens St Andrews	Retrospective conservatory extension to rear of dwelling house	No Comment
09/01591/EFULL	Morrisons Supermarket Largo Road St Andrews	Part demolition of existing storage & warehousing & erection of new warehouse extension	No Comment
09/01594/EFULL	Morrisons	Erection of extension to	No Comment

	Supermarket Largo Road St Andrews	food store	
09/01750/ELBC	14 South Street St Andrews	LBC consent for internal alterations to entrance at this address	No Comment
09/01394/EFULL	14 S Castle Street St Andrews	Installation of replacement windows	Request Plans
09/01585/ELBC	McIntosh Hall St Andrews	LBC consent for replacement of fire doors at hall	No Comment
09/01187/EFULL	Old Hospital St Andrews	Erection of single storey storage building Plans requested in advance of meeting 19/08/2009 RECEIVED 22/08/2009	No Comment
09/01832/EFULL	Westpark House 5 St Mary's Place St Andrews	Installation of flue & replacement of rooflights Plans requested in advance of meeting 19/08/2009 NOT RECEIVED 31/08/2009	No Comment
09/01834/ELBC	As Above	LBC consent for removal of chimney head , installation of flue & replacement windows Plans requested 19/08/2009 NOT RECEIVED 31/08/2009	No Comment
Applications Week Ending August 23rd 2009 (8)			
09/01678/EFULL	St Andrews Harbour Shorehead St Andrews	Erection of 2 CCTV security cameras	No Comment
09/01797/EOPP	Memorial Hospital Abbey Walk St Andrews	Outline planning permission for residential development Plans requested in advance of meeting 19/08/2009 RECEIVED 22/08/2009	OBJECTION To be submitted
09/01919/FULL	Flat 1 Greenside Place St Andrews	Extension to rear of dwelling house	No Comment
09/01922/FULL	20 Fordyce Court St Andrews	Rear extension to dwelling house	No Comment
09/01961/FULL	Barn House 24 Abbey Street St Andrews	Replacement of windows on front of dwelling house	No Comment
09/01504/ELBC	59 Argyle Street St Andrews	LBC consent for extension & internal alterations	No Comment
09/01510/EFULL	49 Lindsay Gardens St Andrews	Alterations & extension to dwelling house	No Comment
09/01717/EFULL	G M Mitchell 110 Market Street	Change of use of Class 1 (retail) to restaurant	Request Plans

	St Andrews	& delicatessen including external alterations Plans requested in advance of this meeting 24/08/2009 NOT RECEIVED 31/08/2009	
Previous Applications			
09/01257/EFULL 09/01259/ELBC	177-179 South Street St Andrews	Internal & external alterations	OBJECTION to be submitted
09/01100/EFULL	St Rules Boatyard St Andrews	Proposed 3 New Townhouses	OBJECTION To be submitted

#### Appendix E: TREASURER'S REPORT – SEPTEMBER 2009

Bank Balance as at 31<sup>st</sup> Aug2009: £6,536.85p  
 Ex-Trust: £2,896.73p  
 Remaining funds available: £3,640.12p

Total funds are broken down into the following Sub-Accounts:

**ADMIN** **£1,516.99p**  
*Expenditure: Rent, Auditor, Adverts, Laptop, Website, Stationary, Printing.*  
*Income: Fife Council Grant*

**BANDSTAND** **£5.15p**  
*Expenditure: Bandstand Concerts only*

**DONATIONS** **£1001.15p**  
*Expenditure: Donations/CC Grants*  
*Income: Coat of Arms royalties, Bank Interest from BOS, Donations*

**EX-TRUST** **£2896.73p**

**MILLENIUM FUND** **£0**

**RECREATION** **£529.08**  
*Expenditure: Floral, St Andrews Week, Receptions, Prizes*  
*Income: Annual allocation from Fife Council Grant*

**RESERVE CAPITAL** **£0**  
*Expenditure: Interest put into Donations fund. Extra-ordinary items such as legal fees and larger grants to more ambitious projects within St Andrews are also paid from this account.*  
*Income: Interest, donations*

<b>Total</b>	<b>£5,949.10p</b>
<b>+ unknown income of</b>	<b>£ 550.00p</b>
<b>+ unknown income of</b>	<b>£ 37.75.00p</b>
<b>Total Funds Available</b>	<b>£6,536.85p</b>

#### Financial Transactions since last meeting:

Ser.	Date	Description Of Transaction	Cheque	From / To Sub-Account	Income(£)	Expenditure (£)
1.	13 Jul	Fife Council – Chamber Hire	11103	Admin		38.90
2.	13 Jul	Funds Transfer – Senior Citizens Christmas Party	11104	Senior Cit.		4168.05
3.	14 Jul	Bandstand Concert Donation – B & B Association		Bandstand	100.00	
4.	15 Jul	Johnston Publishing -	11105	Admin		117.07
5.	16 Jul	Westport Print – Bandstand Concert Flyers	11107	Bandstand		44.85

6.	16 Jul	M. Denyer – Stationery	11109	Admin		9.96
7.	20 Jul	Fife Council A/P			37.75	
8.	22 Jul	Ass. Of Scot. Comm. Councils – Membership Renewal	11108	Admin		15.00
9.	23 Jul	Bandstand Concert Donation – Rotary Club		Bandstand	100.00	
10.	30 Jul	Bandstand Concert – Dysart Colliery Band	11106	Bandstand		300.00
11.	31 Jul	Bank Interest		Donations	0.68	
12.	13 Aug	St Andrews In Focus	11110	Admin		130.00
13.	17 Aug	Bandstand Concert – St. Andrews Pipe Band	11113	Bandstand		200.00
14.	24 Aug	M. Denyer – Stationery	11112	Admin		8.48
15.	28 Aug	Fife Council A/P			550.00	
16.	28 Aug	Bank Interest		Donations	0.47	
		<b>Total Income / Expenditure for Period</b>			<b>£788.90</b>	<b>£5032.31</b>

#### Un-presented Cheques

1.	9 Aug	Bandstand Concert – Sarah Dorward	11114	Bandstand		60.00
2.	29 Aug	Fife Council Chamber Hire (Jul)	11115	Admin		38.90

#### Upcoming Expenditure

1.	Stunning St. Andrews	Planting Tubs				850.00
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Ray Pead - Treasurer

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#### Appendix F TAYplan Consultation

I have received a letter about TAYplan the new authority set up to create a Strategic Development Plan for Dundee, Perth & Kinross, Angus and North-East Fife. The initial consultation exercise to give individuals and organisations a chance to have an early say on cross boundary planning issues started 10th August so my apologies as I'd overlooked the letter upon my return from holiday! The exercise will last until 18th September - to comment visit [www.tayplan-sdpa.gov.uk](http://www.tayplan-sdpa.gov.uk).

According to the letter there will be no individual response to comments emailed in, but a report will be presented to the Strategic Development Planning Authority Joint Committee in November 2009. A Main Issues Report will be published June 2010. This will set out a preferred development strategy and potential development options. The Main Issues Report will be the key stage of engagement. there will be a formal consultation at that stage, to seek views of individuals and organisations.

Patrick Marks