

# **Monthly Agenda – January 2009**

There will be a meeting of the community council at 7pm Monday 5<sup>th</sup> January in the Burgh Chambers of the Town Hall, Queen's Gardens. There will be a short break at about 8pm during which the 200 Club draw will be made. The meeting is audio-recorded to assist the secretary in producing the minutes.

*(Copies of Agendas and Minutes of the Community Council are held at Fife Council's Local Office, St Mary's Place and the Town Library, Church Square. Those from late 1997 on are on line at <http://www.standrewscc.net/>)*

## **1. Apologies**

## **2. Minutes of December 2008**

Read for accuracy in matters of substance – harangue the secretary for minor errors (spelling etc) outwith the meeting.

## **3. Presentations**

### **3.1. Planning Concerns – Penny Uprichard**

## **4. Fife Councillors**

### **4.1. Frances Melville**

### **4.2. Bill Sangster**

### **4.3. Robin Waterston**

### **4.4. Dorothea Morrison**

## **5. Planning Committee**

### **5.1. Planning Committee Reports – Appendices C & D**

## **6. Matters Arising from Previous Meetings**

### **6.1. Arms Convenor - update**

### **6.2. Climate Challenge – Expressions of Interest – Update**

### **6.3. Ceilidh – report**

### **6.4. Reports from Representatives**

### **6.5. Any Other Matters Arising**

## **7. From Committees**

### **7.1. Recreation**

### **7.2. General Purposes**

### **7.3. 200 Club**

### **7.4. Health, Education & Welfare Committee**

## **8. New Business**

### **8.1. Networking Sessions for New Members**

Please refer to email sent out before xmas if you would like to attend.

### **8.2. Community Council Support Working Group**

See Appendix B for details. If interested please advise secretary to request nomination. There will be a need to check with other local CCs in NE Fife in case other CCs wish to send a representative.

### 8.3. 2009 St Andrews & East Fife Finalised Draft Local Plan

Invitation from Cathy Kinnear, Planner, Local & Community Policy to meet on the above, to discuss the process of preparing the 2009 Finalised Draft Local Plan. Only one representative is allowed to attend a meeting, and only one of the three meetings.

Meeting dates and times are – Thursday 15<sup>th</sup> January 2009 – 2.00 – 4.40 pm and same day 5.30 – 8.00 pm and Wednesday 21<sup>st</sup> January 2009 – 5.30 – 8.00 pm – all at the Training Room in the County Buildings in Cupar. Reply to Ms Kinnear by 07/01/09.

### 8.4. Planning Committee – A Way Ahead?

See Appendix E for proposals.

## 9. Reports from Office Bearers

### 9.1. Chair

### 9.2. Treasurer

### 9.3. Secretary

#### 9.3.1. Correspondence – Appendix A.

## 10. Any Other Competent Business

*Please notify Chair of AOCB items before the start of the meeting or at the break. Hint: Given that the end of the meeting is often taken in something of a rush, unless items are urgent it might be better to submit them for next meeting's New Business.*

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### Appendix A Correspondence

18/12/2008	Linda Purdie – Fife Council Democratic Services: Performance and Organisational Support	Email Re: Community Council Support Working Group See Appendix B for details
15/12/08	Linda Purdie – Fife Council Democratic Services: Performance and Organisational Support	Email Re Networking sessions for New Members on 12 <sup>th</sup> January in Committee Room 2 Fife House the first at 10 am, the second at 18.30 – details have been forwarded to members by email.
02/12/08	Fife Council Development Services	Letter from Cathy Kinnear about meetings to discuss the 2009 St Andrews & East Fife Finalised Draft Local Plan
10/12/08	Fife Council Development Services	Letter from Pam Ewen, Team Leader of Strategic and Corporate Policy to inform the Community Council of the Finalised Fife Structure Plan: Scottish Ministers' Proposed Modifications and their consultation which will run from 09/12/08 – 02/02/09 – see web site <a href="http://www.scotland.gov.uk/planning">www.scotland.gov.uk/planning</a> for documents relevant to consultation or contact Benjamin Ellis at Fife Council – <a href="mailto:Benjamin.ellis@fife.gov.uk">Benjamin.ellis@fife.gov.uk</a> who will send copies requested by the Community Council.
01/12/08	Linda Purdie – Fife Council Democratic Services: Performance and Organisational Support	Email containing application from St Andrews in Bloom for grant from Common Good Fund, requesting response only if the group is independent of the Community Council
22/12/08	Ken Crichton	Email with attached letter relating to the "Old Folks Tea Party, the Ceilidh and other matters
19/12/08	Fife Council Development Services	Email with eBulletin detailing various aspects of planning and links which have arisen in past year and which are still being dealt with by Fife Council etc.

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### Appendix B : Community Council Support Working Group

I refer to my previous emails advising that the Council was considering the re-establishment of the above Working Group in response to a recommendation from those present at the Community Council Seminar in May this year, and seeking your views thereon. Many thanks for your comments and responses.

At their meeting on 4th December, the Policy, Finance and Asset Management Committee considered the attached report and agreed:-

(1) that the Community Council Support Working Group be re-established;

(2) that membership of the Working Group comprise (a) four elected members, (b) two Community Council members from the North East Fife Committee Area and one from each of the other Committee Areas, and (c) appropriate officer representation from Performance & Organisational Support, Local Services Network and Finance & Procurement;

(3) to appoint one member from each of the SNP, Liberal Democrat, Labour and Conservative Groups to serve on the Working Group; and

(4) to approve the remit of the Working Group as proposed in the report and that more detailed consideration be given by the Working Group to its remit at an early meeting.

The Committee also wished to emphasise that Community Council members on the Working Group would be expected to represent the views of all Community Councils within the Committee Area rather than just those of their own Community Council, however it would be my intention to facilitate this by circulating information directly to all Community Councils and advising of the names of the representatives for each area to whom any representations should be made.

I am writing to you now to invite nominations onto the Working Group. As you will note it has been agreed to invite two representatives from the North East Fife Committee Area and one representative from each of the remaining six Committee Areas. You may wish to liaise with the other Community Councils within your area prior to submitting a nomination. In addition to the 8 members appointed, we will also be looking to appoint substitutes to ensure as full attendance as possible at meetings.

In the event of more nominations being received than places are available the Council will arrange for a ballot of the Community Councils within the area to be undertaken and in the event there is an equality of votes, the decision will be taken by drawing lots. (Note: This is an amendment to what was proposed in the report.)

A nomination form is attached. If you are in any doubt as to the relevant Committee area or other Community Councils within the area, please do not hesitate to get in touch and I can provide further information. It would be appreciated if nomination forms could be returned to me by 20th February, 2009. (Note: After tomorrow I will not be back in the office until 5th January 2009.)

May I take this opportunity to wish you and all the members of the Community Council a very Merry Christmas and Happy New Year.

Best wishes. Linda

## Appendix C

Planning Applications – Date of Meeting: Friday 19<sup>th</sup> December 2008

Applications Week Ending 5<sup>th</sup> December 2008 (6)

Ref No.	Address	Plans	Action
08/03175?EFULL Plans Received 5/12/2008	91 North Street St Andrews	Installation of Replacement doors and screens	No Comment
08/03181/ELBC	91 North Street St Andrews	Listed building consent for above	No Comment
08/03305/EFULL	11 Morton Crescent St Andrews	Two storey rear extension to dwelling house and erection of replacement garage.	No Comment
08/03303/EOPP	65 Hepburn Gardens St Andrews	Outline planning permission for erection of dwelling house	Conservation Area Request Plans: Re Infill policy
08/03183/EFULL	37 Argyle Street St Andrews	Alterations and extension to	Continued appraisal at next planning

Plans Received 13/12/2008		dwellinghouse to form 2 flatted dwellings	meeting
08/03319/EFULL	11 Priestden Park St Andrews	Extension to rear of dwellinghouse	No Comment
Applications Week Ending 12 <sup>th</sup> December 2008 (2)			
Ref No.	Address	Plans	Action
08/03366/EFULL	16 Kinkell Terrace St Andrews	Alterations and extension to dwellinghouse and formation of rooflights	No Comment
08/03295/EFULL	St Andrews Students Union St Mary's Place St Andrews	Alterations to entrance doors	No Comment

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#### Appendix D : Planning Minutes 8<sup>th</sup> December 2008

Planning Applications – Date of Meeting: Monday 8<sup>th</sup> December 2008

Applications Week  
Ending 21<sup>st</sup> November (2)

Ref No.	Address	Plans	Action
08/02846/EFULL  Plans Available	St Andrews Bowling club 26 Kinnessburn Road	Relocation of clubhouse (demolition of existing), erection of 19 flats, car parking and landscaping	Continued *Awaiting Research
08/03199/EFULL	Orchard House Balone W of St Andrews	Side and rear extension to dwelling house	No Comment
Applications Week Ending 28 <sup>th</sup> November (3)			
Ref No.	Address	Plans	Action
08/02616/EOPP  Plans Available 28/11/08	Brownhills Farm St Andrews	20 equestrian / tourist lodges with works and extension to existing equestrian building	Objection *Awaiting Research
08/03127/EFULL	1 Prospect Row Lower Mount Melville W of St Andrews	Alterations to 2 windows to form door openings and enlargement of 2 windows to form 1 window on north elevation	No Comment
08/03046/EFULL	6 Alexandra Place St Andrews	Repair to railings and stone wall enclosing frontage and creation of new gate to match existing one	Awaiting Plans * Conservation Area
08/02524/ELBC	Madras House South Street St Andrews	Display External Pole Mounted Sign	No Comment
08/03111/EFULL	38B The Scores St Andrews	Dormer Extension, 2 New Rooflights & New Doors	No Comment
08/02293/EFULL	0 The Scores St Andrews	Lighting Column	No Comment

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## Appendix E Planning Committee: "A Way Ahead"? (Proposals for Discussion & Debate)

May I and Catherine, with respect especially to the long standing members of this Committee and previous Convenors present tonight, put these proposals your way?

As most folks know, I am only "covering" Catherine's role as Convenor of the Planning Committee until, hopefully returned to full health, in February.

We met recently, and appear to have the same interests at heart, regarding our CC commitment, but most of all to the Planning Committee.

Taking into account our previous and relevant experiences of other committees within our town, could we possibly ask you to read, consider and reflect on the following proposals?

We have all joined this committee. and have brought on board, our own special knowledge and expertise. May we use this expertise well and along the way, hopefully encourage other reluctant CC members to join us, in order to increase our numbers.

Therefore, we would wish to propose that she and I jointly convene these meetings....Catherine as Convenor and scribe, whilst I would support her role, as the "electronic" link, printing only what is necessary for meetings and any items which have not been received in hard copy from Fife Council.

From my personal observations at CC meetings and planning, of late, certain things have been perceived as present committee members, strengths.

So, with respect, Catherine and I would like to propose that both Ian Goudie and Penny Uprichard could take charge of the very serious issues of the Strategic Plan, the Local Plan, the Landscape Study et al. We are well aware and in no doubt that these important areas are their forte.

We feel that Dave Finlay's expertise lies within other areas of local concern regarding flooding, the West Sands and East Sands developments and transportation issues. Quite possibly there are others that we are not "au fait" with, at this present time. On a very personal level, there is a genuine "remit" here, for each and every one of us!

So what do I consider as my personal "input" to this group?

A real concern for our historic town, its heritage and its future. My main skill areas, within the teaching profession, were always regarded as, "organisation" and "communication". I do hope this has been achieved by my personal input of late, to the planning committee.

Regarding our meetings, could we possibly consider using other venues in future? Let's try and leave the regional office and we could meet at our usual time, at Catherine's home ( as she has kindly offered).We also have the Cosmos Centre where I believe there is the possibility of equipment being made available, if required, to view plans online.

There is also the consideration of other groups within the town that hold a vested interest in planning issues, namely "St Andrews Preservation Trust" and the "Green Belt Forum". They could all stay uniquely synonymous with their directives but consulting with them perhaps once every 3 months would be to everyone's advantage.

As far as the "Future of St Andrews" is concerned ,we are all "singing from the same songsheet"...are we not?

Catherine Rowe CC Planning Convenor

Marysia Denyer CC Planning Committee Member

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