

Royal Burgh of St Andrews Community Council

Annual General Meeting Agenda – May 2008

The AGM will be held at 7pm Monday 7th May in the Burgh Chambers of the Town Hall, Queen's Gardens. It will be followed by the regular monthly meeting of the community council.

0. St. Andrews Young Citizen of the Year Award 2007

The Award ceremony will take place at 18.30.

1. Apologies for Absence

2. Minutes of the 2007 AGM

3. Chair's Report

4. Treasurer's Report

5. Dates of Meetings 2008 – 2009

6. Any Other Competent Business

7. Election of Officers

Candidates to be proposed and seconded at the meeting. If there is a contest the candidate or a supporter may speak briefly. A paper ballot is taken. Ties will be broken by a suitably random method.

7.1. Chair

7.2. Vice-Chair(s)

Number to be determined by the meeting.

7.3. Treasurer

7.4. Secretary

Appendix 1 – Chair's Report 2007-08

Chairs Report May 2008

It has been five short (and sometimes long) months since my election to the chair of the Royal Burgh of St Andrews Community Council (see Ken I do listen). I remain as delighted now, as I was then, to be holding such an honourable position and I would like to thank the entire Council for their patience and guidance during this time.

The face of the Community Council at this years AGM is a very different one from the time of the last AGM. We have several new faces (mine included), several new ideas and opinions and the time since the elections has been one of much "feet finding" for most of us.

For such a young council we have achieved a lot and I am patently aware that this is largely thanks to the veterans who stayed behind to help us all out- Ken Crichton, Patrick Marks, Ken Fraser, Ian Goudie, Dave Finlay and Lawrence Reed- good mentors and the ultimate pub quiz team. Whilst I am keen to follow some new paths with the community council, I am resolute that the good things that have gone before will continue. This brings me nicely to the Recreation Committee.

The recreation committee has already this year organised the Hogmanay Ceilidh and Pensioners Christmas Tea (curiously held in the middle of January): hall bookings and people are already in place to deal with the art and photographic exhibition and St Andrews Day Reception. Liaison is taking place to co-ordinate the Beautiful Scotland in Bloom entry, the sexy new website is "live" and we've selected some fine upstanding young citizens to receive awards. All this fuelled by coffee and biscuits supplied by the lovely Ken Crichton.

The planning committee seems to have survived my earlier meddling and, thanks to a new arrangement agreed with Fife Council, should be able to continue the work they do without having to sit huddled round a computer monitor, squinting at drawings.

The re-formed Health, Education and Welfare committee have already established one school partnership, which has benefited both the school and the Community Council. With more willing volunteers the school partnerships could be offered to other schools in St Andrews with the same success. The HEW committee continues to keep an eye on the new, as yet nameless, hospital and the committee is working with others on the travel plan.

The 200 club is under new management and is now giving regular donations to many local groups and organisations. With more members we can give even more. (Forms available from Larry)

The past few months have seen many, varied presentations from the public, some informative, some political and some just thinly-veiled begging. I confess I adore presentations as you never quite know what to expect (well the begging is usually a sure-thing) and I would urge more individuals and organisations to come and speak to the Community Council.

The reaches of the Community Council are far and wide we have representatives/observers on Town and Gown liaison, East Sands Leisure Centre management committee, Cosmos Centre management committee, RAF Leuchars Forum, St Andrews World Class executive committee, St Andrews Festival committee, Pilgrim Foundation and the Harbour Trust (though I've yet to find the elusive venue for the meeting). Our role on these committees is what we make it and our involvement is as intense as we choose. It is only to the benefit of the community if we show as much enthusiasm for these external organisations as we do for the Community Council.

Key to our image within the community are our friends from the local press, who sit patiently (!) through every meeting, hoping for scandal and intrigue but making do with bickering and trivia. Seriously I thank them for their patience and willingness to give coverage to our causes and I also thank them for giving us a voice on the bigger issues.

As well as having new faces on the Community Council, we have a new team of Fife Councillors to consult with. I am grateful to our elected members for their diligent attendance and their willingness to work with the Community Council. Now that they've had a chance to settle in I anticipate many happy years of communication, advocacy and assistance from Cllrs Morrison, Melville, Sangster and Waterston.

Our Community Council is, as is our community, bursting with potential. We have keen new members with lots to offer. Our glut of student members are energetic and enthusiastic, even if only during term time, and their talents should be exploited. The Royal Burgh of St Andrews Community Council is in an unrivalled position to work in the community and we should not waste the opportunity. I urge each and every one of you to do four things

- 1- Share any knowledge you have
- 2- Ask questions if you need to

3- Volunteer for litter picks/ civic receptions/ pensioners teas/ exhibitions

And

4- Keep up the good work.

Thank You and Best Wishes

Zoë

Appendix 2

Royal Burgh of St Andrews Community Council

Annual Statement of Accounts: 1st April 2007 – 31st March 2008

Bank Account Summary

Opening Balance	25,484.32
Total Income	9,706.16
Total Expenditure	<u>-8,579.22</u>
Closing Balance	26,611.26
Represented by bank account	27,984.76
Cheques still to be cleared	-1,373.50

Summary of Sub-Accounts

	Opening Balance	Surplus	Closing Balance
Administration	4,817.00	2,095.74	6,912.74
General	-2,777.39	-1,657.56	-4,434.95
Millennium	3,666.03	0	3,666.03
Ex-Trust	4,046.73	0	4,046.73
Recreation Committee	106.28	-412.62	-3,06.34
Senior Citizen's Party	3,748.38	146.02	3,894.40
Band Stand Concerts	-835.40	-549.64	-1,385.04
Coat of Arms	8,710.35	0	8,710.35
Ceilidh	<u>4,002.34</u>	<u>1,505.00</u>	<u>5,507.34</u>
	25,484.32	1,126.94	26,611.26

Break Down of Sub-Accounts

There were no transactions made in the Millennium, Ex-Trust or Coat of Arms sub-accounts.

ADMINISTRATION

Expenditure		1,477.02
Town Hall Chamber Rent	438.73	
St Andrews in Focus Adverts	660.00	
Auditor	80.00	
Miscellaneous Expenses	158.35	
Computer Software	55.95	
Computer Equipment	83.99	
Income		3,572.76
Bank Interest	514.09	

Fife Council Grant	3,017.54	
Fife Council Miscellaneous	41.13	
	Surplus	2,095.74

GENERAL

Expenditure		1,657.56
Donations	675.00	
Subscriptions	76.00	
Adverts	69.10	
Poppies	22.75	
Newsletter	495.25	
Lottery Licence	20.00	
Competition Prizes	80.00	
Gonthanon Pole	219.46	
Income		0
	Surplus	1,657.56

RECREATION COMMITTEE

Expenditure		788.52
Rent	136.65	
Engraving	25.00	
Prizes	180.00	
Catering	360.00	
Photo Sales	25.50	
Miscellaneous Expenses	61.37	
Income		375.90
Fife Council	320.00	
Photo Sales	30.00	
Donations	25.90	
	Surplus	412.62

SENIOR CITIZENS PARTY

Expenditure		1,253.98
Miscellaneous	107.88	
Catering	925.60	
Free Lunch	220.50	
Income		1400
Donations	1,400.00	
	Surplus	146.02

BANDSTAND

Expenditure		2,549.64
Bands	2,070.00	

Advert	56.52	
Chairs	119.97	
Banner	162.15	
Tarpaulin	141.00	
Income		2,000.00
Common Good Fund Grant	2,000.00	
	Surplus	-549.64

CEILIDH

Expenditure		852.50
Donations	400.00	
Hall Hire	400.00	
Insurance	52.50	
Income		
Tickets	2,357.50	2,357.50
	Surplus	1,505.00

Monthly Agenda – May 2008

There will be a meeting of the community council following the AGM at 7pm Monday 5th May in the Burgh Chambers of the Town Hall, Queen's Gardens. There will be a short break at about 8pm during which the 200 Club draw will be made. An audio recording of the meeting will be made to assist the secretary in recording the minutes accurately.

(Copies of Agendas and Minutes of the Community Council are held at Fife Council's Local Office, St Mary's Place and the Town Library, Church Square. Those from late 1997 on are at <http://www.louisxiv.demon.co.uk/standrewscc/>)

1. Apologies

2. Minutes of April 2007

Read for accuracy in matters of substance – harangue the secretary for minor errors (spelling etc) outwith the meeting.

3. Presentations

4. Fife Councillors

4.1. Frances Melville

4.2 Bill Sangster

4.3 Robin Waterston

4.4 Dorothea Morrison

5. Planning Committee

6. Matters Arising from Previous Meetings

6.1. Planning Matters

6.2. Web Site

6.2. Reports from representatives

7. From Committees

7.1. Recreation

7.2. General Purposes

7.3. 200 Club & Draw

7.4. Health, Education & Welfare Committee

Mr Paul will give a short presentation on Madras College situation.

8. New Business

8.1. Process for public letter of objections on Planning and other major issues of concern.

8.2. Beach Clean St Andrews – Appendix B.

8.3. Seminar – Installing Civic Pride in your Community through Environmental Improvements - Friday 16th May Falkland Community Hall

Invitation from Bert Allan, Secretary of Falkland in Bloom to a free Seminar being held in two sessions, one in the afternoon and one in the evening. Copies of the seminar agendas which only differ slightly between the earlier and later one will be circulated.

8.4. Greenspace Conference – 28th May 2008

Conference being held to “Define the way ahead for Greenspace in and around the towns and villages of Fife” – A one day conference at Pittencrieff Park, Dunfermline from 9.30 – 16.00. This can be booked by emailing kevin.okane@fife.gov.uk.

8.5. Scottish Government Survey of ASCC Stakeholders

Survey on views about this association to be sent in by 3rd April. For information only.

8.6. NAMING AND NUMBERING OF STREETS – Community Council Suggestions for New Street Names

Letter from Hugh McMichael, Fife Property Gazetteer requesting help in creating a list of possible street names for St Andrews. The secretary of the Community Council is happy to collate the ideas from CC and forward to Mr McMichael.

8.7. Best Kept Town and Village Campaign Meeting – Burgh Chambers, County Buildings, Cupar

Report on meeting.

8.8. The Gathering - A Big Get Together For Culture in Fife

See appendix C for details. Ask secretary for an application form, which he can email/send a printed copy.

8.9. West Sands- see Appendix D

For information

9. Reports from Office Bearers

9.1. Chair

9.2. Treasurer

9.3. Secretary

9.3.1. Correspondence - see Appendix A.

10. Any Other Competent Business

Please notify Chair of AOCB items before the start of the meeting or at the break. Hint: Given that the end of the meeting is often taken in something of a rush, unless items are urgent it might be better to submit them for next meeting's New Business.

Appendix A:- Correspondence

Date	from	Subject
25/03/08	FOE Scotland	Membership Renewal Letter
14/03/08	Fife Council Law& Admin	Royal Burgh of St Andrews Community Council – Annual Grant Arrangements 2008/09
17/04/08	Fife Licensing Board	Notice to Community Councils – Applications for Premises Licences
April 2008	Marine Conservation Society	Strandline Magazine
27/03/08	Fife Council Law & Admin	Community Council Seminar – 10 th May – Agenda and Application forms.
March 2008	Falkland in Bloom	Seminar – Installing Civic Pride in your Community through Environmental Improvements - Friday 16 th May
31/03/08	Fife Council Community Services	Best Kept Town and Village Campaign Meeting – Burgh Chambers, County Buildings, Cupar
03/04/08	Fife Council Development Services	NAMING AND NUMBERING OF STREETS – Community Council Suggestions for New Street Names
03/04/08	Charitable St Andrews '08	Invite to Reception to celebrate “Charitable Student Achievements” by Simon Pepper, Rector
26/03/08	Fife Council Community Services	Greenspace Conference – 28 th May 2008
31/03/08	Fife Council Finance & Procurement Service	Renewal of Insurance Policy – Community Councils
25/03/08	Fife Council Law & Admin Service	Scottish Government Survey of ASCC Stakeholders
31/03/08	Fife Environment Trust- Patricia Galfskiy, Projects Officer	New Enquiries Address. – 5 th Floor, West Wing, Fife House, North Street, Glenrothes KY7 5LT
03/04/08	Fife Council Performance & Organisational Support	Licence Application for Parade to Mark the Freedom of St Andrews.
April 2008	Fife Council Law & Admin	Notice of North East Fife Area Committee 2 nd April
28/03/08	Fife Council Development	Fife’s City Region Boundaries – Explanatory consultation

	Services	leaflet.
29/04/08	Dr Roddy Yarr – University of St Andrews	Email about proposed Beach Clean – see appendix C
April 2008	Email from Karen Taylor, Fife Council	Invite to the Big Gathering around Fife in May/June
April 2008	Paul Hogarth	Email about meeting to discuss proposals for West Sands

Appendix B. Beach Clean St Andrews

There is a small group gelling itself into supporting a Beach Clean on the 8th June from 10.30 to 1pm at one of the St Andrews beaches. Those involved to date include Fairmont, Rufflets, Pagan Osborne, the University, Old Course Hotel, Coastguards.

I am keen to make you aware of this proposal and to invite your support. The plan is for a small but robust event to start with on 8th June and to develop a proposal for a long term solution to the beaches and their litter, cleanliness etc.

I think that the feeling is that we would like to develop some proposals that can then be taken to the relevant authorities for discussion so that the roles and responsibilities are clearly understood. A rota and demarcation of beaches by section with these being allocated to a particular group or organisation has been mooted as has sponsorship of bins and so on but this all needs some form of discussion.

There are lots of ideas and the bottom line is that there is a willingness to address the state of our beach assets.

I wonder if you have any ideas about the best way forward on this and also if you and any residents might wish to come along on the 8th.

Further details will be announced.

Any views?

Dr Roddy Yarr
Environment and Energy Manager Estates
University of St Andrews
Woodburn Place
St Andrews

Appendix C. The Gathering - A Big Get Together For Culture in Fife

Dear Community Council

Over the last year, with support from the Scottish Government, Fife Council has been working to establish an overview of the current 'state of culture' in Fife through research and has also undertaken a wide-ranging consultation called 'Culture Talk', that has sought to identify what members of the public and professionals involved in 'culture' think the priorities for development of a new

'Big Plan for Culture' for the area should be. The aim of a new 'Big Plan for Culture' is to make sure that we can build the strongest foundations for Fife's cultural and creative success in the 21st Century to benefit its entire people.

The 'Culture Talk' consultation has, to date, involved nearly 3000 people. The key focus has been to explore what Fifers define 'Culture' to mean, how best we might widen public access *to* and participation *in* quality cultural opportunities for all, and how we might better nurture and support the creative talents of Fife's people.

Following analysis of all that we have heard, an event to explore and discuss the key findings this process took place on the 17th April 2008 at the Rothes Halls, Glenrothes. 150 people from Fife's professional, community and cultural sectors came together on that day and helped identify a range of

possible ways forward for 'Culture in Fife' that are clearly built upon the ideas people who live and work in the Kingdom have offered us.

Now the recommendations from this day are ready to be taken on to the 'Culture Talk' Consultation's final stage.

A series of free, public 2 hour long sessions (6-8pm) are being held in May and June across different geographic areas on the following dates:

Wednesday 21st May – Rothes Halls, Glenrothes

Wednesday 11th June – Anstruther Town Hall

Thursday 12th June – City Chambers, Dunfermline

Friday 13th June – Beveridge Suite, Adam Smith Theatre, Kirkcaldy

We hope 100 Fifers from a range of backgrounds and ages will come along to each of these sessions to hear what has already been put forward and to actually vote on which recommendations are most important from their own perspective, using very easily operated keypads.

The sessions will be informative and good fun – but most of all what you say will make a *real* difference. By coming along and offering us 2 hours of your time you can make sure that your views and votes will help build the strongest foundations for Fife's 'cultural' and creative success in the 21st Century...what ever you see that to be.

Following these final sessions a plan for the future of culture in Fife that has been clearly informed and shaped by the views of those who have given their energies to taking part, will be developed.

We hope that you, your friends and your colleagues will be inspired to book your places now. Please note that the sessions will be enjoyed best by interested young people over the age of 13 years and all adults. However, if you would like to or need to bring younger children to the event with you, and can ensure they bring something to do that won't disturb others too much in that time, then please let us know so we can allocate space.

If you *are* interested in attending, please complete the attached form with your details and indicate which session you would like to attend. The form can be returned by email to Karenm.taylor@fife.gov.uk or posted to Big Get Together, c/o Fife Council, Auchterderran Centre, Woodend Road, Cardenden KY5 0NE as soon as possible to be sure of securing your place.

If you are unable to attend any of the sessions you will still have an opportunity to vote and influence the process by going to www.fifedirect.org.uk and clicking on the 'Public Gatherings' button that will be clearly visible on the front page. Please note this option will go live on Monday 26th May and will close for votes on Friday 13th June.

If you do not have access to your own computer or would like support to cast your vote for Fife's culture, then free access and support will be offered in any of Fife's libraries. Telephone 01592 583204 to get details of your nearest library and its opening hours.

Please do not hesitate to contact any of the 'Culture Talk' Team if you require any further information at this point. We can be reached by email at culture.talk@fife.gov.uk or by phone on 01592 583255.

With best wishes

Kate Fargie
Acting Cultural Partnerships Manager

You will be aware of proposals for a further phase of improvements to West Sands and perhaps members of the CC were able to see these on display at the advertised public exhibition in the Council Offices or the Links Trust in February of this year.

From that there have been some on-going design development to the plan and we are now progressing towards the lodging of a planning application in early May 2008. In this regard we have also been liaising with Mr Chris Smith in the Planning Department and he suggested contacting the Council to give you the opportunity to have a pre planning meeting / discussion on the proposals.

In this regard I have left a telephone message with your Planning Convener, Mrs Catherine Rowe but felt that it would also be prudent to contact yourself as Secretary.

We have had a very positive response to our proposals from all user groups, stakeholders and those members of the community who viewed the exhibition.

Only one or two conveyed less favourable comments and where possible their issues have now been addressed. We have also consulted the local members and they have been very supportive of the proposals and the Preservation Trust has also written a letter of support for the proposals.

I would be grateful if you could liaise with Mrs Rowe and or other members within the CC and let me know if you would like to meet prior to the application being lodged at which time we could identify a suitable date.

We are hoping to achieve a decision at the August planning committee hence the need to submit in early May. An Appropriate Assessment is also being prepared (as requested by FC and SNH) with specific regard to the interface with the SSSI and SPA considerations.

Paul Hogarth