

Monthly Agenda – July 2011

There will be a meeting of the community council at 7pm Monday 4th July in the Burgh Chambers of the Town Hall, Queen's Gardens. There will be a short break at about 8pm during which the 200 Club draw will be made. The meeting is audio-recorded to assist the secretary in producing the minutes.

(Copies of Agendas and Minutes of the Community Council are held at Fife Council's Local Office, St Mary's Place and the Town Library, Church Square. Those from late 1997 on are on line at <http://www.standrewssc.net/>)

1. Apologies

2. Minutes of June 2011

Read for accuracy in matters of substance – harangue the secretary for minor errors (spelling etc) outwith the meeting.

3. Presentations

Presentation on Starlink by Jane Ann Liston

4. Fife Councillors

4.1. Frances Melville

4.2. Bill Sangster

4.3. Robin Waterston- B

4.4. Dorothea Morrison

5. Planning Committee

5.1. Planning Committee Reports

See Appendix - D

6. Matters Arising from Previous Meetings

6.1. Standen - update

Appendix -C

6.2. Martyrs Monument Update

6.3. St Andrews Community Trust Update

See appendix B

6.4. Craigtoun/ Botanic Gardens Update

6.5. Reports from Representatives

6.6. Any Other Matters Arising

7. From Committees

7.1. Recreation

Report to be circulated separately

7.2. General Purposes

7.3. 200 Club

7.4. Health, Education & Welfare Committee

8. New Business

8.1. St Andrews Festival Committee

9. Reports from Office Bearers

9.1. Chair

9.2. Treasurer

To be circulated separately.

9.3. Secretary

9.3.1. Correspondence – Appendix A.

10. Any Other Competent Business

Please notify Chair of AOCB items before the start of the meeting or at the break. Hint: Given that the end of the meeting is often taken in something of a rush, unless items are urgent it might be better to submit them for next meeting's New Business.

Appendix A

15/06/11	Email from Knightsbridge	Email with an update about proposed development
07/06/11	Email from Fife Council, Local & Community Services	Email with attached Craigtoun Advisory group of 16/05/11
24/06/11	Email from Fife Council, Local & Community Services	Email with agenda for next Craigtoun Advisory Group meeting on 27 th June
13/06/11	Fife Council	Email about naming of the New Park development.
June 2011	Various emails from Mr Cheape of Strathtyrum Estate	Emails about the application for signage for the Café/Shop at Balgove and request to speak to the Community Council
27/06/2011	Email from Jane Ann Liston	Email about proposed St Andrews Rail Route and request to attend and give a presentation to Community Council
27/06/2011	Email from ICUK Web Hosting	Email about annual payment for web hosting
30/06/2011	Scottish Govt – Dept of planning etc	Letter about final date for planning permission appeal 66c Hepburn gardens – 2 nd July

Appendix B: St Andrews Community Trust Report

St Andrews Community Trust.

The trust had its first full meeting on 21 June and the following awards were agreed:

Dazzle dance group	£500
Madras Senior Girls Hockey	£500
Homestart	£2500
Guides (new fence)	£2600
STANDEN	£5000

Appendix C Standen Report

With the first anniversary of the set-up of StAndEN (by the Royal Burgh of St Andrews Community Council) fast approaching it is appropriate to report on its success. Over the last year significant works have been carried out in St Andrews greatly reducing the energy consumption within the town.

St Andrews benefitted from the Home Insulation Scheme which ran in conjunction with the StAndEN project. As a result of this 153 properties benefitted from the installation of cavity wall insulation and 513 properties had either loft insulation installed or their lofts topped up with additional loft insulation. Householders were also referred for the Energy Assistance package resulting in some new central heating systems being installed. StAndEN installed 435 reflective radiator panels, 60 low energy light bulbs, 960 TV power downs and 480 computer power downs within St Andrews contributing to the carbon savings. It is estimated that all this work has resulted in an annual saving of 993 tonnes of CO₂.

Over the year StAndEN carried out a programme of house visits knocking every door in St Andrews. Full Energy Audits were carried out by trained staff on 347 properties, and over 600 householders followed advice given to make small life style changes resulting in energy savings. A number of presentations were given, events attended and a primary school poster competition was organised in November 2010. All posters drawn by primary school children as part of our "Switching on 2 Switching Off" competition were exhibited at the Community Photographic and Art Exhibition in Madras College on the 27th & 28th November. On 18th and 19th of February 2011 StAndEN organised and hosted an Energy Efficiency and Renewable Energy Fair in St Andrews Town Hall. The event involving 16 manufacturers and installers showcased a wide variety of products and technologies including "Inflector Blinds" which were on view in Scotland for the first time. The fair was advertised widely and personal invitations were sent to all householders who had expressed an interest in renewable technologies and numerous elected representatives. This approach was reflected in the high proportion of genuinely interested householders who attended the event. StAndEN collected details of 53 householders interested in installing renewable technologies. This was a very good beginning but there was plenty more to be done. Many properties in St Andrews are of solid wall construction and therefore could not benefit from cavity wall insulation. A funding application was made to the Climate Challenge Fund for continuation funding to take the StAndEN project forward however this was unsuccessful. In spite of this the project has continued since the end of March 2011 with the support of the Royal Burgh of St Andrews Community Council, Fife Council and the University of St Andrews. Staff are still based at the St Andrews local council offices in St Mary's Place and are continuing to visit householders within the area. The group are actively seeking other funding and have been lucky enough to receive a donation from a local company which has gone towards expenses however funds are still very limited which is constraining the amount of work the group can carry out.

Appendix D: Planning Committee Report

1. Action Item Review

- a. **Action HG:** Agreed to create some headed paper for use by PU.
 - i. Drafted and sent to KR – to be discussed in this meeting
- b. **Action PU:** Find all relevant papers for 2008 application, and 2010 appeal hearing.
- c. **Action HG:** Download all relevant documents from the 2008 and 2011 Applications, as well as the DPEA Appeals decision.
 - i. HG has downloaded all the relevant papers electronically, and discussed with PU.
- d. **Action HG:** HG to evaluate the time taken to download and store the documents for an application, and bring a proposal to the next planning meeting.
 - i. HG estimated about 1 hour to download about 70 documents and catalogue each with an appropriate filename.
- e. **Action HG:** HG to contact HP over the costs of using Kilrymont, and also to Contact NS over a site visit to the space being offered, returning an analysis and proposal to the next meeting.
 - i. HP indicated about £500 per annum for external committee meetings from the group. HG has produced a proposal for discussion at this meeting.
- f. **Action PU:** PU to draft a simple response mechanism to inform as many relevant people as possible about the issues that the Community Council need to object to.
 - i. PU has created draft for discussion at this meeting.
- g. **Action HG:** HG to write a letter to Largo CC declining their invitation to participate in the TayPlan discussion.
 - i. Done. No feedback from Largo regarding the letter.
- h. **Action KR:** KR to circulate both PU's initial letter to Sir Menzies Campbell and his response to the members of the planning committee.
 - i. KR to check if he did circulate the documents.
- i. **Action PU:** PU to seek permission of Councillor Melville, to forward her email to the Courier regarding the appointment of a Reporter for the St. Andrews and North East Fife Local Plan.
 - i. This was done, and an article published in the Courier.
- j. **Action HG:** HG to review the Fife Council response papers from PU and pass these on to IG before the next meeting
 - i. Done on 8th June.

2. Recent Applications

- a. 11/02948 – 23 Letham Place
 - i. No Comment from Community Council
- b. 11/02957 – 17 Brewster Place
 - i. No Comment from Community Council
- c. 11/02939 & 11/02940 – 29 North Castle Street
 - i. Group agreed to object to this proposal on the grounds that the previous application (10/04710) had been objected by Fife Planning.
 - ii. **Action HG:** HG to download all the documents for future storage.
 - iii. **Action KR:** KR to print the relevant refusal documents, and pass them to PU
 - iv. **Action PU:** PU to create an objection comment to FP based on the previous rejection.
- d. 11/02943 – Stables Public House

- i. No Comment from Community Council
- e. 11/02993 – Balgove
 - i. Group agreed to object to this proposal on the grounds that the Reporter refused the appeal on their previous application on 31st May. This planning application should not have been allowed to be submitted.
 - ii. **Action PU:** PU to call Lyle, the enforcement officer, on Friday to insist that the Balgove signs are removed, and then write an objection to Fife Planning.

3. Paper vs. Online Documents - Online Storage Proposal

- a. HG presented his proposal on document downloading and storage conventions. Group agreed to the proposal, and requested HG submit a proposal to the next CC meeting to approve the purchase of a large disk drive.
- b. **Action HG:** HG to submit a proposal to the full CC meeting on 4th July for a large disk drive.
- c. PU mentioned Community Council letterhead. KR indicated that a different format had been used in the past.
- d. **Action KR:** KR to send detail of the letterhead to HG, and print some pages for PU.

4. Use of Meeting Space in St. Andrews University - Progress Report and Proposal

- a. HG presented findings from meeting with Niall Scott and Alison at St. Katherine's. Noted that there were still actions on Niall regarding internet access and access to the building. Awaiting feedback from Niall before decisions can be made about being able to use the room.

5. Review of NEFAC Meeting

- a. Reviewed reasons for Knightsbridge withdrawal of their Strategic Development Framework, and discussed the timescales and issues surrounding the progress of their application. Agreed that the Planning Committee had no action at this time.
- b. HMO Decision Follow-up. After discussion, it was agreed there was no action necessary by the planning committee at present. Research could be done on the impact of the new legislation passed by the Scottish Parliament this year, and its impact on HMO applications. Other information we should gather should include the number of HMOs and the number of students in University accommodation against those in private accommodation.

6. Other Ongoing Items

- a. TayPlan Response & Actions
 - i. **Action AP:** AP to scan PU's draft response into a Word Document, add the CC web address and send to the Planning Committee for further review.
 - ii. **Action KR:** KR to incorporate any agreed changes and circulate the document to the whole of the Community Council for action.
- b. Local Plan Examination
 - i. PU urged all Planning Committee members to review their Local Plan submissions for accuracy in the Local Plan Examination Document. Any issues discovered should be raised with Mr. McGroarty at Fife Planning in writing, so that they can be forwarded to the Reporter.
- c. Knightsbridge
 - i. No further discussion.
- d. Brownhills
 - i. **Action PU:** PU to update the Brownhills objection highlighting the unsuitability of tree planting in the area suggested, and then submit a complete Objection Comment to Fife Planning.
- e. West Sands
 - i. PU raised the issue of the West Sands meeting on Monday night, indicating that the Community Council should be represented on the Steering Committee.
 - ii. **Action KR:** KR to write to Robin Waterson requesting Community Council Representation on the West Sands partnership.
- f. Madras
 - i. AP reported that there is still no agreement between Fife Council and the University. Fife Council have started looking at the redevelopment of Kilrymont as an alternative approach. Both sides have agreed to enter non-binding arbitration to assess the values of each proposal. Further meeting and discussion is now expected in August. No action from the Community Council at this time.

7. Planning Aid Training – 28th May Feedback

- a. HG noted that he attended the training in Glenrothes on 28th May. While not being able to comment on specific applications, it was thought useful to sign up to their "E-Bulletin" service to understand changes in Planning legislation and activities.
8. **Planning for June/July Meetings**
 - a. Next Meeting will be 27th June, where KR will circulate an agenda and chair the meeting.
 - b. First Meeting in July will be the 11th July, where HG will again chair the meeting.
9. **A.O.C.B.**
 - a. PU noted that her appeal against the St. Andrews and East Fife Local Plan will be heard in the Inner Court of Session from 12th-14th July. All support from members of the committee would be welcome.