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Royal Burgh of St Andrews Community Council

Agenda - June 2002

There will be a meeting of the community council at 7pm on Monday 3rd June in the Burgh Chambers of the Town Hall, Queen's Gardens. There will be a short break at about 8pm during which the 200 Club draw will be made.

1. Apologies

Frank Riddell, Sheila Hill, Richard Douglas

2. Minutes of May 2002

(Read for accuracy in matters of substance - harangue the secretary for minor (spelling etc) errors outwith the meeting)

3. Presentations

(For anyone wishing to address the meeting on a matter relevant to St Andrews. Please contact the Secretary or Chair before the meeting. Priority will be given to those who have been invited to speak or have given advance notice).

3.1. Fife Council Allocations Policy

Louise Sutherland, Fife Council.

4. Fife Councillors

4.1. Frances Melville (West)

4.3. Jane Ann Liston (South East)

4.4. Bill Brooks (Central)

5. Planning Committee Report

6. Matters Arising from Previous Meetings

6.1. Bandstand

[May 6.2] Do we have a concert coordinator, and if not what do we do with the Common Good Fund money?

6.x. other arising

7. New Business

New business should be notified to the secretary in advance for inclusion in the agenda, otherwise it may be taken under AOCB.

7.1. Local Holidays 2003

East Fife Area Services Committee would like our response on the following proposed dates: February - Mon 3rd; Spring - Mon 3 Mar; Mayday - Mon 5 May; Autumn - Mon 3 Oct; November - Mon 3. Half Holiday Thursday.

Do we agree these dates?

7.2. Kate Kennedy Club

Ken Crichton proposes the motion:

That the Community Council write to the Kate Kennedy Club 'To support them, and thank them for their past bequests to the town's charities and organisations (our electorate), and hope they can do so for many years to come'.

7.3. Care and Repair/Small Repairs Service

Appendix B: Information from Kingdom Housing Association.

7.4. Planning Aid

AGM & Member's day 1 June. Newsletter May 2002: Aberdeen residents in community awareness planning workshop; Update on Getting Involved in Planning Scot Exec consultation; Casework update; Rural renewal - enabling rural communities to shape their future; The relevance of relevant persons (traing event report).

Resubscription of £10 is due

7.5. Hospital/Health Centre progress report

Appendix C.

7.6. Association of Scottish Community Councils

May 2002 Newsletter: Local democracy - what happens next, future of community councils; Peter Riach Award; £1 million boost for refugee integration; Enforcement of Civic Obligations in Scotland; Free seats from the Caird Hall refurbishment; Helen Geddes Stirling community council liaison officer; British Urban Regeneration Association award for community regeneration; Scottish Council for Voluntary Organisations direct grants programme; Lloyds TSB Foundation; Aberdeen Tree Warden scheme; Recycling Advisory Group Scotland; Landfill Tax Credit Scheme; Inquiry into Intregrated Rural Development; Carnegie UK Trust; Charlestown in the limelight; Golden Jubilee Celebrations; Hedging your bets - planting a defensive barrier; Public internet access points initiative; Reforesting Scotland seminar Inverness 15 June.

7.6.1. Conference and AGM, Aberdeen, 15 June. £10 per delegate. Agenda: Community Hospitals/Primary Health Care; Renewing Democracy - the next steps; Rural Community Autogras Schemes; Recognition for Communities through Awards and Public Relations; AGM - discussion and motions from floor; The People vs the Developers.

Do we wish to send delegates?

7.7. In Town, Without My Car

Appendix A: Background paper.

A meeting is being organised to discuss events for 22 September. We are invited to send two representatives. Wed 5th June 7pm Local Office.

Who can attend?

7.8. SSPCA Firework Survey

Could those members who have received (or made) complaints about inappropriate fireworks use over the past year contact me with approximate numbers, dates and concerns (disturbance/animals/damage etc.) so I can complete this for return by 10/6. [PL]

Do we have a general view on firework nuisance?

7.9. Scottish Civic Forum

Invites us to join. Can someone read the accompanying documentation and tell us whether it would be in the interests of St Andrews for us to do so. (I can't make head or tail of their rôle - PL)

7.10. Calor Gas Community of the Year

We have entry forms and details - can anyone spin St Andrews a share of the £5,000 prize money?

7.11. Tentsmuir Eden Estuary Management Group

Minutes of 3 May 02 mention: Outhead Sculpture and West Sands beach theatre to be discussed at West Sands Management Group meeting of 9 May (whose minutes we don't get). Also "the issue of quad bikes, sand yachts and sand kites continues to be of concern" at the West Sands and will also be discussed by the WSMG.

7.12. VONEF newsletters

May: 10th birthday; Disclosure (Police checks) for working in positions of trust (with children or vulnerable adults); Scottish Rural Challenge Fund 2002; Fundraising - Conference in Dundee 28 June; 10 Anniv sponsored walk Lomonds August; Home Start's 15th birthday; Minibus & equipment for hire; Scottish Businesses in the Community; Community Fund changes; Public access computer; Lloyds TSB Capacity Building Scheme grants; Valuing Volunteers grant scheme.

June: Active Fife; Volunteering Fife joins the Volunteer Centre Network; Volunteers Week 7-13 June; Fife Volunteering Awards; Active Fife's Volunteering Research; Diversity Challenge active community strategy; Funding opportunities: direct grants and Valuing Volunteers; Central Registered Body in Scotland (Disclosures clearing house); Lets do the Show Right Here, BBC Radio and fundraising; Scottish Association of Volunteers Managers; Telephone Befriending Project.

7.13. Rural News

Fife Rural Partnership March newsletter: VONEF; Cupar Opportunity Centre; Cupar Credit Union; Leader+ funding to East Fife; Volunteering in Fife; Telephone befriending project.

7.14. Community Council Seminars

No one from this community council was able to attend these earlier in the year. A number of glossy brochure reports telling us how wonderful they were will be circulated at the meeting. There is also a copy of the undigested notes of the meetings available.

8. Reports from Officers

8.1. Chair

8.2. Treasurer

8.2.1. Accounts Fife Council has approved the Community Council Statement of Accounts for 2001-02.

8.2.2. Grant The annual Fife Council grant for 2002-03 amounting to £2861.31 has been received.

8.3. Secretary

9. Reports

9.1. from Committees

Written reports are required by terms of the Scheme for Community Councils.

May reports carried forward due to lack of time last month

9.2.1. Publicity

Meeting of 16 April: present P Uprichard, F Riddell, D Macgregor. Apol. K Fraser.

(1) 'Golden Tree' and bench for Madras College as Jubilee gifts - DM has written to the Rector. The size, style and cost of the gifts is to be clarified between P.U. and the Treasurer.

Bulletin - the proposed content of the next issue (we hope June) was discussed in some detail.

Press coverage was discussed. The feeling was that any newsworthy CC items not covered by the journalists who attend the meetings could be best presented as news items or via a letter, rather than in a 'regular column'.

Next meeting 3rd Mon in May, 7.30.

Donald Macgregor

9.2.2. Recreation

May

- a) There was no meeting this month [April] due to holiday commitments.
- b) Next meeting will be held at 7.00 p.m. at 4 St Mary St on Tuesday 7th May.
- c) The next meeting of the St Andrew's Week Working Group will be held on Thursday 30th May. At the last meeting a number of proposed functions were discussed and all is going to plan.

I think it should be mentioned that the Merchants' Association is gifting advertising to the value of £500 to the Group.

June

Programme is progressing as planned.

The date for the Senior Citizens Xmas Tea will be Tuesday 17th December.

Beautiful Scotland in Bloom.

We have made an entry for this and entered in a new category which is Coastal Towns.

The next meeting will have to be held during the day and will be mutually arranged. The main subject will be the Garden Awards.

Ken Crichton

9.2.3. Health Education & Welfare

Tue 16th April 2002 10.30am.

Apologies: Frank Riddell

Attendance: Joe Peterson, Chris Lesurf, Joe Lamb

Current matters

- The use and accessibility of public transport by people with disabilities and their carers was discussed and it was felt that it might be useful to invite someone from Fife Council transport department to speak on the issue.
- Chris raised the issue of community time banks as a way of communities helping themselves and suggested that Mary Rae from Volunteering Fife could be invited to address the full council on the many positive benefits of the scheme to towns such as St. Andrews.
- Joe Lamb asked if the Community Council was a member of V.O.E.F.
- Joe Peterson noted that the new hospital/health centre plans had progressed to the next stage and that the vexed question of a suitable site is still to be answered.

Date of next meeting: Tues. 22nd May at 7pm.

Joe Peterson

9.2. from Representatives

For any verbal reports of meetings attended etc. Issues requiring a decision by community council should be raised under items 6 Matters Arising or 7 New Business, as appropriate.

10. Any Other Competent Business

Please notify Chair of items before the start of the meeting. Hint: Given that the end of the meeting is often taken in something of a rush, unless items are urgent it might be better to submit them for next meeting's New Business.

Appendix A - In Town Without My Car

For the last few years, the European initiative 'In Town without my Car' has been promoted on 22nd September.

On Saturday 22nd September 2001, 1005 local authorities jointly organised the "In town, without my car!" day in some 33 countries.

This year, for the first time, there are likely to be a few Scottish Towns and Cities taking part.

In towns and cities, many people complain of a poor quality of life: air pollution, noise pollution, overcrowding, etc. And yet, the number of cars is increasing...

That is why the overall aim of the "In Town Without my car" campaign is to encourage public awareness of the need to act against pollution caused by the increase in motorised traffic in the urban environment. In fact, it is not just a question of fighting atmospheric pollution or noise but also of improving the quality of urban life.

Accordingly, the campaign is normally centred on three types of measures, designed to:

- encourage the use of alternative forms of transport and travel other than private cars,
- raise awareness of the environmental benefits in terms of reduced noise and pollution,
- show the town in another light by reducing motorised traffic within restricted areas.

At local level, each local authority that takes part organises its own "In town, without my car!" event and involves as many citizens as possible as well as other local players such as shopkeepers, companies, associations and schools. The objective is to get people thinking about the need for changes in behaviour in relation to mobility and in particular the use of the private car.

Local authorities participating in the "In town, without my car!" campaign are asked to sign a charter drawn up by the European partners and the national coordinators. In each country, the charter is the same for all the towns that take part so that the event is truly international and focused on the theme of urban mobility, pollution reduction, noise abatement and the future of our towns.

In addition to determining a reserved area, compliance with the date of 22 September and providing additional alternative transport, the towns that take part should take all possible steps to inform the inhabitants of the practical aspects of the day and encourage them to give up using their cars on that particular day.

The event involves closing a local street or small area of the Town to traffic for a day to show how the space normally taken up by parked cars and flowing traffic can be put to better use by creating a 'living' space where people can relax and enjoy the changed environment.

Many towns take this opportunity to make best use of the space by providing perhaps market stalls and entertainment for both residents and visitors. It can of course also be an excellent opportunity to promote healthier modes of travel such as cycling and walking.

Sharon Rice-Jones
Transportation Services

Appendix B - Care and Repair/Small Repairs Service

From Kingdom Housing Association

Care and Repair/Small Repairs Service for Fife - Community Council Distribution

Fife Council and Communities Scotland jointly fund a domestic repairs service for Fife which is managed by Kingdom Housing Association. The service offers a reliable and trustworthy means of maintaining their homes at a very low cost and with the minimum of fuss. The main purpose of the service is to help older or disabled people remain in their homes with comfort, safety and dignity. Both services are available to homeowners within Fife who are aged 60 or over, or 50 or age if the person has a disability.

Fife Care and Repair

Care & Repair has now been operating for over six years in Fife giving free and confidential advice to older homeowners who require to repair or improve their homes. Care & Repair does not employ tradesmen or pay for the work but assists and advises with other aspects including paperwork, dealing with tradesmen or applying for Local Authority Grants.

Small Repairs Service

Last year the service was extended to include a small repairs service to allow early intervention, preventing minor repairs from becoming major problems. To date we have assisted over 650 clients. Common repairs are dripping taps and ill-fitting doors and windows. As well as carrying out repairs, our Small Repairs Officer can offer advice on security, energy efficiency and safety. All labour is free and carried out by a skilled tradesman, employed by Kingdom Housing Association. Clients pay only for the cost of materials used, many of which we are able to supply at trade prices.

I have enclosed copies of the Small Repairs Service leaflet and the Care and Repair leaflet as well as a poster. I would be very grateful if you could display the leaflets and poster in an appropriate place and perhaps mention the service at your next community council meeting to ensure as many people as possible benefit from the service.

Appendix C - St Andrews Community Hospital/Health Centre

The Outline Business Case (OBC) for the development of services for the population of St Andrews and surrounding areas, including the East Neuk, was approved by Fife Primary Care NHS Trust Board on 10 April 2002 and by the Board of NHS Fife on 23 April 2002. The OBC has now been

presented to the Scottish Executive to seek approval to proceed to Full Business Case (FBC), and it is anticipated that a response will be received in the Summer.

In the meantime, RPS Planning and Environment Consultants have been appointed by the Trust to carry out an appraisal of the five sites shortlisted i.e. existing St Andrews Memorial/St Leonard's Fields; Grange Road; Largo Road; Craigtoun/Carron Bridge; Riggs. The appraisal will include an assessment of all environmental, planning and land use risks to determine the factors which could physically constrain the accommodation of the proposed development and an assessment of the transportation factors adjacent to the sites. The evaluation process will take into account stakeholder views and it is anticipated that the Trust will be in a position to identify a preferred site in late Summer.

Work is continuing on clinical planning for the proposed development with clinicians and managers looking at the ways we work at present, the ways we want to work and the way services might be constructed in the future.

Finally, in anticipation of the OBC being approved, arrangements are now underway to establish the future structure for the management of the project.

Should you wish to discuss any aspect of this in more detail, please do not hesitate to contact me at the LHCC Office.

Dr John R Bell

Correspondence received

| Date | Who | Subject |
|---------|--|---|
| 7/5/02 | FC Policy & Organisational Development | Public Internet Access Points Initiative |
| 7/5/02 | Entrust | Annual Report |
| 9/5/02 | Mrs Willsher | Cycle Lanes |
| 9/5/02 | Transportation Services | Millennium CycleWays Launch |
| 10/5/02 | Community Services | Events Toolkit |
| 10/5/02 | Scottish Natural Heritage | Eden Estuary: European conservation area application (pro-gress update) |
| 11/5/02 | Wicksteed Leisure | Playground Equipment |
| 16/5/02 | VONEF | Newsletter May 02 |
| 16/5/02 | Fife Rural Partnership | Rural News newsletter March 02 |
| 18/5/02 | Tentsmuir Eden Estuary Mgmt Group | Minutes 3/5/02 |
| 20/5/02 | FoE | Climate change and Scotland: conference details |
| 20/5/02 | Planning & Building Control Service | Finalised Fife Minerals Subject Local Plan |
| 20/5/02 | SEPA | Fife Draft Area Waste Plan |
| 20/5/02 | Law & Admin | Community Council Seminars reports |
| 21/5/02 | Calor Gas | Scottish Community of the Year 2002 |
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| 22/5/02 | Scottish Enterprise Fife | Arms for SEF gateway sign |
| 22/5/02 | Scottish Enterprise | Environment Group minutes |
| 22/5/02 | Fife Primary Care | Hospital/health centre |
| 22/5/02 | Tourism Management Programme | Tourism Meeting minutes |
| 23/5/02 | Planning Aid | AGM & renewal |
| 25/5/02 | East Area Services | Agenda 29 may |
| 27/5/02 | VONEF | June newsletter |
| 29/5/02 | ASCC | Newsletter & AGM details |
| 29/5/02 | Scottish Civic Forum | Review 2001 |
| 30/5/02 | Local Office | In Town without my car |
| 30/5/02 | Fife NHS Board | Monthly meeting Tue 11/6/02, 10am Glen Pavilion, Dunfermline |

June 2002 Agenda - Additional

late material circulated at the meeting

7.14. Scottish Water

Write to introduce themselves (the amalgamation of the Scottish regional water authorities); new era for water; vigilant to maintain services in this period of transition; huge investment programme to bring services to C21 standards; Community Relations Team will be our main point of contact from the autumn, meanwhile contact Cheryl Black Customer Service Director or Bob Dunn Customer Operations General Manager both on 01383-848456.

Helpline 0845-601-8855. Emergency 0845-600-8855. email customer.service@scottishwater.co.uk.

7.15. Friends of the Earth Scotland

Membership pack has arrived. Anyone want to read it?

7.16. Giant Hogweed

Environmental Services write to confirm that a spraying programme was completed on 9 May, and that private landholders bordering the Kinnessburn have been contacted to remind them of their responsibilities under the Wildlife and Countryside Act 1981. Landowners can have the council spray for them, at a cost.

7.17. Continued use of Arms

Kenneth Cochran writes to renew our permission to continue to display the arms on his St Andrews web site about. This web site hosts our informational (as opposed to Administrative and Events) web pages.

Appendix D: Letter

Do we renew permission?

7.18. Strip the Willow

Mathew Swift writes:

As part of the St Leonard's 125th Anniversary Celebrations we would like to hold the aforementioned event [ie record-setting 'Strip the Willow' - PL] in St Andrews, on the afternoon of Friday 2nd October, and involve the local community - schools, the University, businesses and other organisations. We would hope that participants would raise money for local causes. We would be grateful for the support of the Community Council and to this end would like to make a representation at your meeting to be held on 1st July.

[I've replied that we'll be happy to hear from them then - PL]

Appendix D - Letter from Ken Cochran

Dear Councillors,

I am writing to request your continued permission to use the St Andrews Coat of Arms on the website at www.saint-andrews.co.uk and the production of a multimedia CD-ROM of St Andrews.

The site promotes St Andrews through 360 degree panoramic images (There are now over 50 available), a screensaver with over 50 pictures of St Andrews, a multimedia screensaver of the Kate Kennedy Procession with audio descriptions by David Joy, electronic post cards, a bulletin board, and a quiz with prizes. "Banner adverts" on the site promote the Pilgrim Foundation, Quad Fund, St Andrews Music Club, The New Byre Theatre, and books by local authors.

All proceeds from the site are currently donated to the St Andrews Harbour Trust for pier restorations. Last year it raised 107 pounds from US sources, with perhaps a similar amount also raised in the UK and sent directly to the Trust. Mr Donald has indicated that future contributions will be applied to the pedestrian bridge at the harbour.

Local businesses, churches, charities and clubs receive free links from the site.

The speed of Internet access is not fully adequate for most people to enjoy all the features of the site. This summer I will release a new CD-ROM with the virtual tour as well as the screen savers. The CD-ROM allows the production of much higher resolution images, audio descriptions of scenes, the inclusion of the University of Abertay's virtual reconstruction of the castle (pending continued approval from Mr John Sutherland), and the addition of some amusing interactive jigsaw puzzles of St Andrews.

I hope you will find that the St Andrews Coat of Arms is an appropriate symbol for this web-site and CD-ROM, and grant permission for its continued use in this manner.

Thank you for your consideration.

Sincerely,

Kenneth Cochran

More Correspondence

31/5/02 Environmental Services Giant Hogweed
31/5/02 Friends of the Earth Membership Pack
31/5/02 Scottish Water Intro & Contact Details
31/5/02 Ken Cochran Renew Arms permission
